



TOWN OF CORTLANDT

OFFICE OF THE TOWN CLERK

Town Clerk
LAROUE R. SHATZKIN

Deputy Town Clerk
CHRISTINE B. COTHREN

Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
P: 914-734-1020 F: 914-734-1102
www.townofcortlandt.com/townclerk

Town Supervisor
RICHARD H. BECKER, MD

Town Board Members
JAMES F. CREIGHTON
FRANCIS X. FARRELL
CRISTIN JACOBY
ROBERT E. MAYES

NOTICE:

New Clickable Agenda from Town Clerk, Laroue Shatzkin

Dear Viewer,

In an effort to make online information easier to access and interact with, the Agenda has been updated to be “Clickable”. You can access these features in two ways.

1. From any device, click directly on the Agenda Item you wish to view, and you will be taken to that page of the packet.
2. If accessing from a computer, you will have a Table of Contents and thumbnails available.

- a. Open your options using this button on the top left of the screen:



- b. Thumbnails should automatically appear. To see the table of contents, click this button:



- c. and this will pop up:

> AGENDA

- d. Click the arrow next to the word Agenda, and a fully clickable Table of Contents becomes available.

I hope you enjoy these new features as I continue to work to improve your experience. Please feel free to reach out to me at the office if you have feedback or suggestions.

Warmly,

Laroue Shatzkin



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REGULAR MEETING

TOWN BOARD AGENDA – DECEMBER 12, 2023

PLACE:

TOWN HALL

TIME:

7:00 PM

ORDER OF BUSINESS

MEETING CALLED TO ORDER

PLEDGE TO THE FLAG

SUPERVISOR'S PROCLAMATIONS & REPORTS

ROLL CALL

TOWN BOARD REPORTS

APPROVAL OF THE MINUTES

Approve the Minutes for the November 6, 2023 Special Meeting and the November 14, 2023 Regular Meeting.

PUBLIC HEARINGS

1. Public Hearing to Consider creating an Increase and Improvement of the Facilities of the Dickerson Pond Sewer District.
 - a. Close Public Hearing
 - b. Adopt Negative Declaration
 - c. Adopt Public Interest Order
 - d. Adopt Bond Resolution

2. Public Hearing to consider amending a Local Law to allow a PILOT for the Indian Point Energy Center.
 - a. Close Public Hearing
 - b. Adopt Negative Declaration
 - c. Adopt Resolution

3. Public Hearing to consider amending Chapter 92-7 of Town Code related to the PRC Advisory Board.
 - a. Close Public Hearing
 - b. Adopt Negative Declaration
 - c. Adopt Resolution

4. Public Hearing to consider a Local Law concerning the Senior Citizen Exemption.
 - a. Close Public Hearing
 - b. Adjourn to January 24, 2024

HEARING OF CITIZENS – AGENDA ITEMS ONLY

REPORTS

Receive and File the following:

For the months of August and September from the Department of Recreation.

For the month of November 2023 from the Office of the Aging, Purchasing Department, Receiver of Taxes and the Town Clerk.

OLD BUSINESS:

Receive and File the following:

NEW BUSINESS:

Receive and File the following:

1. Memorandum from DOTS regarding Dangerous Building at 3275 Lexington Ave.

RESOLUTIONS

1. Reappoint Jeffrey Boudin and Michael Fleming, and appoint Joseph Mintz, Joseph Ryan, Kelly LeVasseur Reilly, and Paul Pacchiana to the PRC Advisory Board.
2. Reappoint John Lentini to the Board of Assessment Review.
3. Adopt the Capital Improvement Plan for 2024-2028.
4. Authorize the Comptroller to Amend the 2023 Budget for the Use of Funds from the American Rescue Plan Act (ARPA).
5. Appoint the Town Clerk as a Marriage Officer in the Town of Cortlandt.
6. Authorize a rate increase and increased equipment maintenance fee for meters, for the Cortlandt Consolidated Water District.
7. Approve Updated Rates and Sludge Fee for the Sewer District Operated by Jonas Bastys, Inc.
8. Authorize the conveyance of 49 Ruth Road to adjacent property owners.
9. Retain Bond, Schoeneck & King PLLC to advise on Paramedics Program.
10. Authorize the Settlement of Herman & Ghiazza v. Town of Cortlandt. Case 7:18-cv-02440-CS
11. Authorize the Supervisor to execute an IMA with Westchester County for the Disposal of Residential Food Scraps.
12. Authorize the Supervisor to execute an IMA with Westchester County for Remote Access to Westchester Records Online.
13. Authorize the Directors of Recreation and DES-Parks to purchase a Field Blanket System for various Town Fields.

14. Agenda Items for DOTS:

- a. Authorize DOTS to prepare RFP for Water Quality Evaluation and Treatment Options for Wallace Pond/Westchester Lake.
- b. Authorize DOTS to issue an RFP for Veterinary Care Services.

15. Agenda Items for Department of Environmental Services:

- a. Authorize the Director of DES to seek bids for the Resurfacing of Cook Pool Phase I.
- b. Authorize a Stop Sign at the corner of Catherine Street and Stevenson Avenue.
- c. Authorize the Director of DES to award the contract for the installation of new water meter register heads and lead service line testing.
- d. Authorize the auction of surplus vehicles and equipment.

16. Appoint Teresa Cioffoletti to the title of Purchase Clerk, per Civil Service Guidelines.

17. Appoint Russell Jaeschke to the Title of Water and Sewer Worker Grade II per Civil Service Guidelines.

18. Appoint Andrea Lamberti to the Title of Water and Sewer Worker Grade II per Civil Service Guidelines.

19. Appoint Part Time Seasonal Recreation Attendants.

20. Authorize an Intermittent Leave of Absence for an employee in DES – Highway.

21. Appoint a Peter Hegarty as a Permanent Part-Time Cleaner for Town Hall.

22. Schedule a Public Hearing for January 23, 2024 for Omnibus Zoning Text and Map Amendments.

23. Schedule a Public Hearing for January 23, 2024 to consider Agreements with Various Fire Departments pertaining to Fire Protection Services. (Continental Village Fire Department, Montrose Fire Department and the Village of Croton)

24. Schedule a Public Hearing for January 23, 2024 regarding a Dangerous Building at 3275 Lexington Ave.

25. Schedule a Public Hearing for January 23, 2024 regarding a Moratorium on Battery Storage in the Town of Cortlandt.

ADDITIONS TO THE AGENDA

BUDGET TRANSFERS - YES

REPORTS FROM VARIOUS DEPARTMENTS

REPORTS FROM STANDING & SPECIAL COMMITTEES

SECOND HEARING OF CITIZENS

ADJOURNMENT

NEXT TOWN BOARD MEETING

January 23, 2024 at 7:00 p.m.
Town Hall Web Site address: www.townofcortlandt.com

A **Special Meeting** of the Town Board of the Town of Cortlandt was conducted on **November 6, 2023** with the following elected officials and appointed staff in attendance:

RICHARD H. BECKER	Supervisor
FRANCIS X. FARRELL	Councilmember
CRISTIN JACOBY	Councilmember
ROBERT MAYES	Councilmember
JAMES CREIGHTON	Councilmember

Also present:

TOM WOOD	Town Attorney
MICHAEL CUNNINGHAM	Deputy Town Attorney & Deputized Town Clerk
LAROUÉ ROSE SHATZKIN	Town Clerk - ABSENT
CHRISTINE B. COTHREN	Deputy Town Clerk - ABSENT
PATRICIA ROBCKE	Comptroller
MICHAEL PREZIOSI	Director, DOTS
CLAUDIA VAHEY	Human Resources Coordinator
STEPHEN FERREIRA	Director, DES

* * * * *

MEETING CALLED TO ORDER

The meeting was called to order at 6:15 p.m.

PLEDGE TO THE FLAG

ROLL CALL

Supervisor Becker took roll call, and all Town Board members were present.

RESOLUTIONS

RESOLUTION NO. 316-23 RE: Receive and File the 2024 Proposed Budget and Schedule a Public Hearing for December 4, 2023 to consider same.

Patricia Robcke, Comptroller explained in detail the various components of the 2024 Town Budget, which will be an overall tax increase of 2.5 percent.

Councilperson Mayes made a motion to Receive and File the 2024 Proposed Budget seconded by Councilperson Creighton with all voting **AYE**.

RESOLUTION NO. 317-23 RE: Schedule a Public Hearing for December 4, 2023 on all Benefit Unit Assessment Rolls for the Town of Cortlandt pursuant to Town Law §231 et. al.

Thomas Wood, Town Attorney explained that this was to create taxable amounts for Sewer and Water Districts in the Town. Those people affected by this Special District tax can come to the Public Hearing if they feel as though they are being assessed too high.

Thomas Wood, Town Attorney also wanted to note that Michael Cunningham, Deputy Town Attorney has been deputized to act as the Town Clerk for this Special Meeting.

Councilperson Jacoby made a motion to adopt the above Resolution, seconded by Councilperson Mayes with all voting **AYE**.

RESOLUTION NO. 318-23 RE: Award TE Contract 2023.07 Highland Drive Culvert Replacement.

Michael Preziosi, Dir. DOTS/Engineering explained that this was a necessary structural repair, as the road was flagged by the NYSDOT. The work will begin right after Thanksgiving, and should take about 3 to 4 months to complete. The road is not anticipated to be closed during construction. The repairs are expected to last for about 20 years. The Town Engineering Department received four potential bids, and tonight will be awarding the bid to Palladino Construction, who was the lowest bidder.

Councilperson Creighton made a motion to adopt the above Resolutions, seconded by Councilperson Farrell with all voting **AYE**.

ADDITIONS TO THE AGENDA

ADJOURNMENT

Councilperson Farrell made a motion to adjourn the meeting, seconded by Councilperson Mayes with all voting **AYE**.

The meeting was adjourned at 6:28 p.m.

NEXT TOWN BOARD MEETING

November 14, 2023 at 7:00 pm
Town Hall Web Site address: www.townofcortlandt.com

Respectfully submitted,

Laroue Rose Shatzkin
Town Clerk

Christine B. Cothren
Deputy Town Clerk

DRAFT

RESOLUTION

NUMBER _____

(RE: NEGATIVE DECLARATION RE: AN INCREASE AND IMPROVEMENT OF THE FACILITIES FOR THE DICKERSON POND SEWER DISTRICT)

WHEREAS, the Town Board of the Town of Cortlandt has expressed its intent to consider, after conducting a Public Hearing hereon, an increase and improvement of the facilities for the Dickerson Pond Sewer District and

WHEREAS, in accordance with the requirements of the New York State Environmental Quality Review Act (“SEQRA”), the Town Board must make a determination as to the Environmental Impact of this proposed action; and

WHEREAS, in accordance with 6 NYCRR, Part 617.6, the Town Board is the only Agency required to approve the proposed action, and is therefore the Lead Agency; and

WHEREAS, a short Environmental Assessment Form has been prepared, signed by the Supervisor, and accepted by the Town Board; and

WHEREAS, the Town Board has duly considered all of the environmental aspects of the proposed action;

NOW, THEREFORE, BE IT RESOLVED, based on a review of the Project, there appear to be no significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, that based upon the Environmental Assessment Form submitted to and reviewed by the Town Board, that this is an Unlisted Action; and

BE IT FURTHER RESOLVED, that based upon the Environmental Assessment Form, the Town Board of the Town of Cortlandt does hereby **ADOPT** the attached **NEGATIVE DECLARATION** with respect to this matter.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

Adopted on November 14, 2023

**At a Regular Meeting
Held at Town Hall**

State Environmental Quality Review
NEGATIVE DECLARATION
Notice of Determination of Non-Significance

DRAFT

Project Number N/A

Date: 11/14/2023

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Town Board of the Town of Cortlandt as lead agency, has determined that the proposed action described below will not have a significant adverse environmental impact and a Draft Impact Statement will not be prepared.

Name of Action:

Increase and Improvement of the Facilities of the Dickerson Pond Sewer District.

SEQR Status: Type 1
Unlisted

Conditioned Negative Declaration: Yes
 No

Description of Action:

The Town Board has found and determined that it is in the public interest to make the improvement, to increase and improve the facilities of the Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, consisting of improvements to the Valeria Sewage Treatment Plant and related infrastructure.

Location: (Include street address and the name of the municipality/county. A location map of appropriate scale is also recommended.)

Reasons Supporting This Determination:

(See 617.7(a)-(c) for requirements of this determination ; see 617.7(d) for Conditioned Negative Declaration)

No Significant Environmental Impact.

If Conditioned Negative Declaration, provide on attachment the specific mitigation measures imposed, and identify comment period (not less than 30 days from date of publication in the ENB)

For Further Information:

Contact Person: Laroue Rose Shatzkin, Town Clerk

Address: 1 Heady Street, Cortlandt Manor, NY 10567

Telephone Number: 914.734.1020

For Type 1 Actions and Conditioned Negative Declarations, a Copy of this Notice is sent to:

Chief Executive Officer , Town / City / Village of

Other involved agencies (If any)

Applicant (If any)

Environmental Notice Bulletin, 625 Broadway, Albany NY, 12233-1750 (Type One Actions only)

Short Environmental Assessment Form
Part 1 - Project Information

DRAFT

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Town of Cortlandt			
Name of Action or Project: An Increase and Improvement of the Facilities for the Dickerson Pond Sewer District			
Project Location (describe, and attach a location map): N/A			
Brief Description of Proposed Action: The Town Board has found and determined that it is in the public interest to make the improvement, to increase and improve the facilities of the Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, consisting of improvements to the Valeria Sewage Treatment Plant and related infrastructure, including costs incidental thereto.			
Name of Applicant or Sponsor: Town of Cortlandt		Telephone: 914.734.1020	
		E-Mail: townclerk@townofcortlandt.com	
Address: 1 Heady Street			
City/PO: Cortlandt Manor	State: NY	Zip Code: 10567	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

Project:

Date:

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project:

Date:

**Short Environmental Assessment Form
Part 3 Determination of Significance**

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Town of Cortlandt	11/14/2023
Name of Lead Agency	Date
Richard Becker	Supervisor
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

DRAFT

RESOLUTION

NUMBER 23

At a regular meeting of the Town Board of the Town of Cortlandt, Westchester County, New York, held at the Town Hall, in Cortlandt Manor, New York in said Town, on December 12, 2023, at _____ o'clock P.M., Prevailing Time.

PRESENT:

Supervisor

Councilman

Councilman

Councilman

Councilman

In the Matter of the Increase and Improve- :
ment of the Facilities of the Dickerson Pond :
Sewer District in the Town of Cortlandt, :
Westchester County, New York :
_____ :

PUBLIC INTEREST ORDER

WHEREAS, the Town Board of the Town of Cortlandt, Westchester County, New York, has duly caused to be prepared a plan and report including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the increase and improvement of the facilities of the Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, consisting of

improvements to the Valeria Sewage Treatment Plant and related infrastructure, including costs incidental thereto; and

WHEREAS, at a meeting of said Town Board duly called and held on October 24, 2023, an order was duly adopted by it and entered in the minutes specifying the said Town Board would meet to consider the increase and improvement of the facilities of the Dickerson Pond Sewer District in said Town at a maximum estimated cost to the District of \$1,500,000 and to hear all persons interested in the subject thereof concerning the same at the Town Hall, 1 Heady Street, Cortlandt Manor, New York, in said Town, on November 14, 2023, at 7:00 o'clock P.M., Prevailing Time; and continued on December 12, 2023.

WHEREAS, said order duly certified by the Town Clerk was duly published and posted as required by law; and

WHEREAS, a public hearing was duly held at the time and place set forth in said notice, at which all persons desiring to be heard were duly heard; NOW, THEREFORE, BE IT

ORDERED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. Upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is in the public interest to make the improvement, to increase and improve the facilities of the Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, consisting of improvements to the Valeria Sewage Treatment Plant and related infrastructure, including costs incidental thereto, at a maximum estimated cost to the District of \$1,500,000.

Section 2. This order shall take effect immediately.

The question of the adoption of the foregoing order was duly put to a vote on roll, which resulted as follows:

_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____

The order was thereupon declared duly adopted.

* * * * *

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted December 12, 2023
At a Regular Meeting
Held at Town Hall**

At a regular meeting of the Town Board of the Town of Cortlandt, Westchester County, New York, held at the Town Hall, in Cortlandt Manor, New York, in said Town, on December 12, 2023, at _____ o'clock P.M., Prevailing Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

The following resolution was offered by Councilman _____ who moved its adoption, seconded by Councilman _____ to-wit:

DRAFT

BOND RESOLUTION DATED DECEMBER 12, 2023.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,500,000 SERIAL BONDS OF THE TOWN OF CORTLANDT, WESTCHESTER COUNTY, NEW YORK, TO PAY COSTS IN CONNECTION WITH THE INCREASE AND IMPROVEMENT OF THE FACILITIES OF THE DICKERSON POND SEWER DISTRICT IN THE TOWN OF CORTLANDT, WESTCHESTER COUNTY, NEW YORK.

WHEREAS, pursuant to the provisions heretofore duly had and taken in accordance with the provisions of Section 202-b of the Town Law, and more particularly an order dated December 12, 2023, said Town Board has determined it to be in the public interest to increase the facilities of Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, at a maximum estimated cost to the District of \$1,500,000; and

WHEREAS, it is now desired to provide funding for such capital project; NOW, THEREFORE, BE IT

RESOLVED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. For the specific object or purpose of paying the cost of the increase and improvement of the facilities of Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, consisting of improvements to the Valeria Sewage Treatment Plant and related infrastructure, including costs incidental thereto, there are hereby authorized to be issued \$1,500,000 serial bonds of said Town pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid specific object or purpose to the District is \$1,500,000 and that the plan for the financing thereof is by the issuance of the \$1,500,000 serial bonds of said Town authorized to be issued pursuant to this bond resolution.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid object or purpose is forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal

officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said Town of Cortlandt, Westchester County, New York, are hereby irrevocably pledged to the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. To the extent not paid from other sources, there shall be annually assessed upon all the taxable real property within said Dickerson Pond Sewer District in the manner provided by law an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said Town shall be subject to the levy of ad valorem taxes sufficient to pay the principal of and interest on said bonds as the same shall become due.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the Town of Cortlandt, Westchester County, New York, by the manual or facsimile signature of the Supervisor and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the Town Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Supervisor, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he or she shall deem best for the interests of the Town.

Section 8. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile signature of its Supervisor, providing for the manual countersignature of a fiscal agent or of a designated official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Supervisor.

Section 9. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 10. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 11. This resolution which takes effect immediately shall be published in summary in the official newspaper of said Town, together with a notice of the Town Clerk in substantially the form provided in Section 81 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____
_____ VOTING _____

The resolution was thereupon declared duly adopted.

* * * * *

Local Law No. ___ of 2023**(A LOCAL LAW TO AMEND THE TOWN CODE WITH RESPECT TO PROVISIONS PERTAINING TO PILOT AGREEMENTS)****Section 1. Legislative Intent**

The Town of Cortlandt has had Payment in Lieu of Taxes (“PILOT”) agreements in place for decades with the owner of the Indian Point Energy Center. This is permissible pursuant to the provisions of the Real Property Tax Law (“RPTL”). The provisions related to PILOT agreements in the Town Code require updates. This Local Law provides the necessary updates.

Section 2. Amendments to Articles VII and VIII of Chapter 275 of the Town Code

Article VII and Article VIII of Chapter 275 of the Town Code shall be consolidated into one Article called “**Exemptions for Currently Operating or Formerly Operating Nuclear-Powered Electric Generating Facilities**”. The provisions of this consolidated Article shall be as follows:

§ 275-21 Exemption granted.

The following parcels, as shown on the tax maps of the Town of Cortlandt as (Section, Block, and Lot) SBL 43.10-2-1, SBL 43.10-2-2, SBL 43.10-2-3, and SBL 43.14-2-1.1 be and hereby are determined to be exempt from the real property tax assessment rolls of the Town of Cortlandt.

§ 275-22 PILOT Agreement.

The Town Board will be authorized by resolution to enter into a PILOT Agreement with the owner of any current or former nuclear generating facility which meets the criteria of the Real Property Tax Law. Said PILOT Agreement will be on such terms and conditions as the Town Board may deem appropriate and adopted by further Resolution.

§ 275-23 Municipal consents.

Any PILOT Agreement entered into by the Town may also be concurred in by other taxing entities which utilize the Town's assessment roll, such as Westchester County, the Hendrick Hudson School District, the Westchester County Solid Waste District, and the Verplanck Fire District. Upon concurrence, said property will be deemed to be exempt for the purposes of their assessment rolls.

§ 275-24 Legislative authority.

Pursuant to § 485 of the Real Property Tax Law of the State of New York, the Town Board of the Town of Cortlandt is authorized to exempt current and former nuclear-powered electric generating facilities from taxation, special ad valorem levies and special assessments imposed by the Town to the extent provided in §§ 485 and 490 of the Real Property Tax Law.

§ 275-25 Legislative intent.

The Town Board finds that exemption from taxation of current and former nuclear-powered electric generating facilities located in the Town, providing for payments in lieu of tax agreements, and removal of the nuclear-powered electric generating facilities located in the Town from the state equalization program is in the best interest of the Town and will facilitate economic and fiscal stability for the Town and its citizens.

§ 275-26 Exemption established; term.

Pursuant to, and to the fullest extent permitted by, Real Property Tax Law §§ 485 and 490, the Town Board hereby exempts current and former nuclear-powered electric generating facilities located within the Town from taxation, special ad valorem levies and special assessments imposed by the Town subject to a PILOT agreement approved by the Town Board.

Section 3. Severability

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 4. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted December 12, 2023
At a Regular Meeting
Held at Town Hall**

Local Law No. ___ of 2023**(A LOCAL LAW AMENDING SECTION 92-7 OF THE TOWN CODE RELATED TO THE PRC ADVISORY BOARD)****Section 1. Legislative Intent**

The Town of Cortlandt has various volunteer boards of dedicated members who have helped guide the Town's programs for decades. One of these boards is the PRC Advisory Board. The Town is fortunate to have many qualified applicants who wish to serve, and the Town Board desires to ensure that these qualified residents have an opportunity to serve the community.

Section 2. Amendments to Section 92-7 of the Town Code

Section 92-7(C) of the Town Code shall be amended as follows:

- C. Advisory Board appointed; membership and term. There shall be appointed an Advisory Board for the Recreation and Park Service Area, which shall be appointed by the Town Board of the Town of Cortlandt. The Board shall consist of up to twelve (12) members who shall be residents of the Town of Cortlandt, appointed for a term of three years, each to expire at the end of the calendar year, except that the four student members, as set forth below, shall be appointed for a one-year term. The members who shall constitute the Advisory Board for Recreation and Parks Services will be selected with a view towards their demonstrated interest in the parks and recreation programs of the Town of Cortlandt and, to the extent possible, shall be persons of diverse backgrounds from different geographical areas of the Town of Cortlandt. In addition to the 12 members of the Board, there can be an additional four (4) members of said Board consisting of high school students who shall be appointed for a term of one year.**
- (1) Vacancies; compensation; officers.**
- (a) Any vacancy for a position on the Advisory Board of the Recreation and Parks Service Area shall be filled for the unexpired term in the same manner in which the original appointment was made.**
- (b) The members of the Advisory Board shall serve as such without compensation but shall be entitled to receive their reasonable actual disbursements and expenses in performing the duties of their office. The Director of the Recreation and Conservation Department shall set forth procedures for the reimbursement thereof.**
- (c) The Advisory Board's Chairman and Vice Chairman shall be appointed by the Town Board.**

Section 3. Severability

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 4. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted December 12, 2023
At a Regular Meeting
Held at Town Hall**



Town Supervisor
RICHARD H. BECKER, MD

Town Board Members
JAMES F. CREIGHTON
FRANCIS X. FARRELL
CRISTIN JACOBY
ROBERT E. MAYES

TOWN OF CORTLANDT
DEPARTMENT OF RECREATION AND CONSERVATION

Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
MAIN PHONE: 914-734-1050
FAX: 914-734-1059
www.townofcortlandt.com/rec
tocrec@townofcortlandt.com



Director
KEN SHERMAN
914-734-1058
Deputy Director
LESLEY POPKIN
914-734-1057

November 16, 2023

TO: Supervisor Richard H. Becker

RE: ATTENDANCE - REGISTRATION - RECREATION

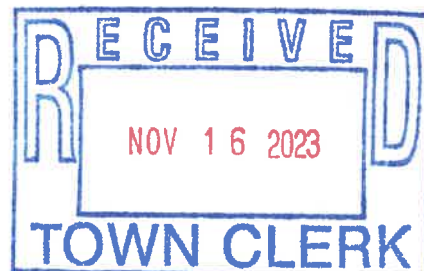
Attached for your information are various reports compiled by the Cortlandt Recreation Division.

1. Indicates the total monthly attendance in our programs beginning January 2014.
2. Provides a detailed attendance report for our YOUTH recreation programs conducted during the month of August 2023.
3. Provides a detailed attendance report for our ADULT recreation programs conducted during the month of August 2023.
4. The summary sheet analyzes the figures reported and explains the reasons why there was an increase or decrease in attendance.

Sincerely,

Kenneth Sherman
Director, Recreation & Conservation

attend/cover-jl



MONTHLY ATTENDANCE REPORT

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
JANUARY	10,382	10,931	9,159	8,329	10,343	10,193	9,309	727	6,026	2,016
FEBRUARY	10,663	10,286	10,045	9,166	9,179	9,061	10,044	948	6,334	7,396
MARCH	9,210	6,559	7,620	6,787	6,087	7,046	3,500	1,092	4,420	6,163
APRIL	8,846	10,593	12,792	9,437	7,699	8,448	8,027	3,708	2,392	11,347
MAY	13,893	16,210	14,267	15,092	12,887	11,480	110	8,696	8,755	10,951
JUNE	17,252	15,038	18,065	18,196	15,840	12,541	54	13,769	10,754	12,700
JULY	39,148	37,604	21,151	31,056	29,060	38,686	3,003	20,742	29,166	33,781
AUGUST	15,939	18,773	16,242	14,485	14,944	17,904	5,196	10,445	14,751	14,322
SEPTEMBER	12,197	13,111	10,614	9,449	9,208	8,968	5,391	8,000	10,001	
OCTOBER	16,452	16,108	15,129	12,515	13,401	12,183	7,237	10,056	10,899	
NOVEMBER	9,074	8,502	7,764	7,645	6,793	7,084	1,866	4,441	6,601	
DECEMBER	3,926	4,120	4,109	4,047	3,765	3,575	720	3,161	4,457	
TOTAL	166,982	167,835	146,957	146,204	139,206	147,169	54,457	85,785	114,556	98,676

TOWN OF CORTLANDT RECREATION

MONTHLY ATTENDANCE REPORT

YOUTH ACTIVITY - 2023

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Aug. '23	Aug. '23	Aug. '22	Aug. '22	Aug. '23-Aug. '22	Average
Babysitting Skills					0	#DIV/0!
Baseball Camp					0	#DIV/0!
Baseball - Travel Tryout					0	#DIV/0!
Baseball - Travel Practice					0	#DIV/0!
Baseball - Travel Games					0	#DIV/0!
Basketball - Travel Scrimmage					0	#DIV/0!
Basketball - Travel Team Games					0	#DIV/0!
Basketball - Travel Team Tryouts - Boys					0	#DIV/0!
Basketball - Travel Team Boys Prac.					0	#DIV/0!
Basketball - Girls Travel Team Game					0	#DIV/0!
Basketball - Girls Travel Team Tryouts					0	#DIV/0!
Basketball - Girls Travel Team Prac.					0	#DIV/0!
Basketball - League Meetings					0	#DIV/0!
Basketball - Midget Girls Games					0	#DIV/0!
Basketball - Midget Girls Practice					0	#DIV/0!
Basketball - Midget Girls Tryouts					0	#DIV/0!
Basketball - Pee Wee Games					0	#DIV/0!
Basketball - Pee Wee Practice					0	#DIV/0!
Basketball - Pee Wee Tryouts					0	#DIV/0!
Basketball - Cub Boys Games					0	#DIV/0!
Basketball - Cub Boys Practice					0	#DIV/0!
Basketball - Cub Boys Tryouts					0	#DIV/0!
Basketball - Jr Boys Games					0	#DIV/0!
Basketball - Jr Boys Practice					0	#DIV/0!
Basketball - Jr Boys Tryouts					0	#DIV/0!
Basketball - Cub Girls Games					0	#DIV/0!
Basketball - Cub Girls Tryouts					0	#DIV/0!
Basketball - Cub Girls Practice					0	#DIV/0!
Basketball Camp					0	#DIV/0!
Basketball - Jr. Girls Games					0	#DIV/0!
Basketball - Jr. Girls Practice					0	#DIV/0!
Basketball - Jr. Girls Tryouts					0	#DIV/0!
Basketball-9th/10th-Practice					0	#DIV/0!
Basketball-9th/10th-Games					0	#DIV/0!
Basketball - Free Play FGL					0	#DIV/0!
Basketball - Free Play FWS					0	#DIV/0!
Basketball - Free Play 6-10 grade-Winter					0	#DIV/0!
Basketball - Free Play 3-5 grade-Winter					0	#DIV/0!
Basketball Camp - Little Red Devil					0	#DIV/0!
Basketball Camp - Derek					0	#DIV/0!
Basketball Camp - Red Devil					0	#DIV/0!
Basketball - Lace Up	8	128	8	112	16	14
Bowling - After School					0	#DIV/0!
Bowling - Bumper Bowl					0	#DIV/0!

TOWN OF CORTLANDT RECREATION

MONTHLY ATTENDANCE REPORT

YOUTH ACTIVITY - 2023

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Aug. '23	Aug. '23	Aug. '22	Aug. '22	Aug. '23-Aug. '22	Average
Cheerleading Camp	0	0	5	90	-90	18
CPR/ for Prof. Rescuer					0	#DIV/0!
Game Café at the CUE					0	#DIV/0!
Parents Night (Camp)					0	#DIV/0!
Camp Orientation					0	#DIV/0!
C.I.T. Seminar					0	#DIV/0!
Day Camp (K-4)	4	900	5	1000	-100	200
Day Camp (7,8,)	4	262	5	268	-6	53.6
Day Camp (5,6)	4	339	5	357	-18	71.4
Day Camp - Day Play					0	#DIV/0!
Early Bird Lap Swim-single	20	80	17	68	12	4
Early Bird Lap Swim-double	20	220	17	123	97	7.2352941
Environ. Prog.-mommy, daddy & me					0	#DIV/0!
Environ. Prog.-Hidden Signs of Animals					0	#DIV/0!
Environ. Prog.-Pond Study					0	#DIV/0!
Environ. Prog.-Things, creep crawl & fly					0	#DIV/0!
Environ. Prog.-Trailblazers					0	#DIV/0!
Explorers					0	#DIV/0!
First Aid					0	#DIV/0!
Football - Clinic - Flag					0	#DIV/0!
Football - Punt, Pass & Kick					0	#DIV/0!
Football Coaches Meeting					0	#DIV/0!
Football Tryouts - Juniors					0	#DIV/0!
Football Tryouts - Travel					0	#DIV/0!
Football League - Games					0	#DIV/0!
Football League - Practice					0	#DIV/0!
Football League - Uniforms					0	#DIV/0!
Football - Cranberry Bowl-Coach Wolff					0	#DIV/0!
Footbal - Dinner					0	#DIV/0!
Flute Choir					0	#DIV/0!
Golf Camp					0	#DIV/0!
Golf Instructions					0	#DIV/0!
Guitar Lessons					0	#DIV/0!
Halloween - Parade					0	#DIV/0!
Halloween - Party					0	#DIV/0!
Ice Skating - Lake Meahagh					0	#DIV/0!
Junior Ballers-Baseball					0	#DIV/0!
Junior Ballers-Basketball					0	#DIV/0!
Karate					0	#DIV/0!
Karate: Advanced	2	16			16	#DIV/0!
Lacrosse Camp					0	#DIV/0!
Lacrosse Clinic					0	#DIV/0!
Lacrosse 5&6 Grade Team					0	#DIV/0!
Lacrosse Elem. League Practice					0	#DIV/0!
Lacrosse Elem. League Games					0	#DIV/0!
Lacrosse League - Summer League					0	#DIV/0!
Lacrosse League - Tryouts					0	#DIV/0!
Lacrosse Intramurals					0	#DIV/0!
Learn to Skateboard					0	#DIV/0!

TOWN OF CORTLANDT RECREATION

MONTHLY ATTENDACE REPORT

YOUTH ACTIVITY - 2023

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Aug. '23	Aug. '23	Aug. '22	Aug. '22	Aug. '23-Aug. '22	Average
Lego-Oh!					0	#DIV/0!
Lifeguard Test					0	#DIV/0!
Lifeguard Training					0	#DIV/0!
Mad Science					0	#DIV/0!
Moms & Toddlin Tots					0	#DIV/0!
Movie Night					0	#DIV/0!
Mini-Golf Course	13	740	31	900	-160	29.032258
Mini-Golf Tournament					0	#DIV/0!
Mini-Multi Sports Camp					0	#DIV/0!
Multi Sports Camp					0	#DIV/0!
Music, Movement & Crafts					0	#DIV/0!
Musical Theater Workshop Performances					0	#DIV/0!
Nor-West	15	53	15	11	42	0.7333333
National Youth Sports Coaches - Clinic					0	#DIV/0!
Painting/Drawing					0	#DIV/0!
Piano					0	#DIV/0!
Playgrounds - FG Lindsey	4	60	5	75	-15	15
Playgrounds - Westbrook Drive	4	49	5	77	-28	15.4
Playtime					0	#DIV/0!
Sailor Fitness					0	#DIV/0!
Sailor Softball Camp	0	0	4	48	-48	12
Soccer Camp					0	#DIV/0!
Soccer Clinic 1st Grade					0	#DIV/0!
Soccer Clinic					0	#DIV/0!
Soccer Draft/Coaches Meeting	3	24	2	22	2	11
Soccer League - Evaluations					0	#DIV/0!
Soccer League - Midget Games - Boys					0	#DIV/0!
Soccer League - Midget Games - Girls					0	#DIV/0!
Soccer League - Junior Games - Boys					0	#DIV/0!
Soccer League - Junior Games - Girls					0	#DIV/0!
Soccer League - Pee Wee Games - Boys					0	#DIV/0!
Soccer League - Pee Wee Games - Girls					0	#DIV/0!
Soccer League - Midget Prac. - Boys					0	#DIV/0!
Soccer League - Midget Prac. - Girls					0	#DIV/0!
Soccer League - Junior Prac. - Boys					0	#DIV/0!
Soccer League - Junior Prac. - Girls					0	#DIV/0!
Soccer League - Pee Wee Prac. - Boys					0	#DIV/0!
Soccer League - Pee Wee Prac. - Girls					0	#DIV/0!
Soccer - Awards Night					0	#DIV/0!
Soccer - Parent & Me					0	#DIV/0!
Soccer Travel Tryouts					0	#DIV/0!
Soccer Travel Games - High School - Boys					0	#DIV/0!
Soccer Travel Games - U9 Boys					0	#DIV/0!
Soccer Travel Games - U10 Boys					0	#DIV/0!
Soccer Travel Games - U11 Boys					0	#DIV/0!
Soccer Travel Games - U12 Boys					0	#DIV/0!
Soccer Travel Games - U13 Boys					0	#DIV/0!
Soccer Travel Games - U14 Boys					0	#DIV/0!
Soccer Travel Games - U15 Boys					0	#DIV/0!
Soccer Travel Games - U11 Girls					0	#DIV/0!
Soccer Travel Games - U12 Girls					0	#DIV/0!

TOWN OF CORTLANDT RECREATION

MONTHLY ATTENDANCE REPORT

YOUTH ACTIVITY - 2023

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Aug. '23	Aug. '23	Aug. '22	Aug. '22	Aug. '23-Aug. '22	Average
Soccer Travel Games - U13 Girls					0	#DIV/0!
Soccer Travel Games - U14 Girls					0	#DIV/0!
Soccer Travel Meetings					0	#DIV/0!
Soccer Travel Games - High School - Boys					0	#DIV/0!
Soccer Travel Practice - U9 Boys					0	#DIV/0!
Soccer Travel Practice - U10 Boys					0	#DIV/0!
Soccer Travel Practice - U11 Boys	4	60			60	#DIV/0!
Soccer Travel Practice - U12 Boys	4	80			80	#DIV/0!
Soccer Travel Practice - U13 Boys	4	64			64	#DIV/0!
Soccer Travel Practice - U14 Boys					0	#DIV/0!
Soccer Travel Practice - U15 Boys	4	72			72	#DIV/0!
Soccer Travel Practice - U11 Girls	4	64			64	#DIV/0!
Soccer Travel Practice - U12 Girls	4	80			80	#DIV/0!
Soccer Travel Practice - U13 Girls					0	#DIV/0!
Soccer Travel Practice - U14 Girls					0	#DIV/0!
Sports Squirts					0	#DIV/0!
Super Hero Camp			4	68	-68	17
Swim - Competitive Swim Clinic					0	#DIV/0!
Swim Instruction - 1,2,3					0	#DIV/0!
Swim - Cook Staff Orientation					0	#DIV/0!
Swim - PreSchool					0	#DIV/0!
Swim - Tiny Tot					0	#DIV/0!
Swim Team - Party					0	#DIV/0!
Swim Team - Swim Practice	4	224	5	285	-61	57
Swim Team - Dive Practice					0	#DIV/0!
Swim Team - Dive Meet					0	#DIV/0!
Swim Team - Swim Meet					0	#DIV/0!
Swim & Dive Orientation					0	#DIV/0!
Swim & Dive Pictures					0	#DIV/0!
Swim Instr.-Registration-CJC	4	402	4	178	224	44.5
Swim Instr.-CJC Camp	4	1112	4	831	281	207.75
Swim Instr.-Croton	3	67	4	89	-22	22.25
Tennis Camp - 5-8 year olds					0	#DIV/0!
Tennis Camp - 9-14 year olds					0	#DIV/0!
Tennis Camp - Advanced					0	#DIV/0!
Tennis Camp - Jr. Aces					0	#DIV/0!
Tennis Camp - Mini Mites					0	#DIV/0!
Tennis Instruction - Premier					0	#DIV/0!
Tennis Instruction - Youth Indoor					0	#DIV/0!
Tennis Instruction - Youth Outdoor					0	#DIV/0!
Theater Camp-Preschool					0	#DIV/0!
Town Hall Tours					0	#DIV/0!
Track Meet					0	#DIV/0!
VolleyBall Camp - 3 camps					0	#DIV/0!
Volleyball Development					0	#DIV/0!
Youth Employment- Hen Hud	31	290	31	232	58	7.483871
Youth Employment - Walter Panas	31	344	31	301	43	9.7096774
Youth Center	26	111	26	172	-61	6.6153846
YCS - Arts & Crafts Week	5	26				

TOWN OF CORTLANDT RECREATION

MONTHLY ATTENDACE REPORT

YOUTH ACTIVITY - 2023

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Aug. '23	Aug. '23	Aug. '22	Aug. '22	Aug. '23-Aug. '22	Average
YCS - Baking & Cooking Week	5	52				
YCS - Canteens	9	105			105	#DIV/0!
YCS - Cop Camp			5	57	-57	11.4
YCS - Courses & Trips					0	#DIV/0!
YCS - 5th Grade Fun Club After School					0	#DIV/0!
YCS - Rock Wall & Weight Training	26	73	8	63	10	7.875
YCS - Life Skills Middle School Program					0	#DIV/0!
YCS - Musical Theater Camps	10	369	10	312	57	31.2
YCS - Nite Clubs - Parties					0	#DIV/0!
YCS - Special Event					0	#DIV/0!
YCS - Sports Activities					0	#DIV/0!
YCS - DJ Nights, Karaoke, YC Got Talent					0	#DIV/0!
YCS - Open Gym					0	#DIV/0!
YCS - Summer's End pool party	1	109	1	123	-14	123
YCS - Too Good For Violence Program					0	#DIV/0!
YCS - After Camp Program	4	95			95	#DIV/0!
YCS - Day Camp Trips					0	#DIV/0!
YCS - Birthday Parties/Rental	0	0			0	#DIV/0!
YCS - Indoor Fun Sessions					0	#DIV/0!
YCS - Zoom Courses					0	#DIV/0!
Total	288	6670	257	5862	808	59.201923

**TOWN OF CORTLANDT RECREATION
MONTHLY ATTENDACE REPORT
ADULT ACTIVITY - 2023**

	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
Activity	Aug. '23	Aug. '23	Aug. '22	Aug. '22	Aug. '23-Aug. '22	Average
Awareness Through Movement					0	#DIV/0!
Badminton					0	#DIV/0!
Basketball - 30 & Older	4	82	4	73	9	18.25
Basketball - 18 & Older	4	75	4	67	8	16.75
Boating & Seamanship					0	#DIV/0!
Body Sculpting					0	#DIV/0!
Choosing a College Major					0	#DIV/0!
CPR Review					0	#DIV/0!
CPR/AED for the Professional Rescuer					0	#DIV/0!
Defensive Driving	2	20			20	#DIV/0!
Environmental Programs					0	#DIV/0!
Exertone - Mon./Wed.					0	#DIV/0!
Flute Choir					0	#DIV/0!
Golf Outing					0	#DIV/0!
Golf Instruction					0	#DIV/0!
Guitar Lessons					0	#DIV/0!
Healthy Nutrition					0	#DIV/0!
Hip Hop					0	#DIV/0!
Karate-Advanced					0	#DIV/0!
Karate					0	#DIV/0!
Kick Boxing					0	#DIV/0!
Line Dancing					0	#DIV/0!
Navigating College Admission Process					0	#DIV/0!
Navigating College Financial Aid Process					0	#DIV/0!
Nor-West	12	255	9	83	172	9.2222222
Oxygen Administration					0	#DIV/0!
Piano					0	#DIV/0!
Pickleball					0	#DIV/0!
Pilates					0	#DIV/0!
Run, Jog, Walk					0	#DIV/0!
Soccer-Referee Course					0	#DIV/0!
Softball League - Meeting					0	#DIV/0!
Softball League - Umpires Meeting					0	#DIV/0!
Softball - Men Fall Softball					0	#DIV/0!
Softball - Men's Games	6	1500	6	1500	0	250
Softball - Mens/Tournament					0	#DIV/0!
Softball - Women's Games					0	#DIV/0!
Special Events/Supervisor					0	#DIV/0!
Summer Staff - Directors Meeting					0	#DIV/0!
Swim - Adult Beginner					0	#DIV/0!
Swim Facilities - CJC	31	5510	31	6898	-1388	222.51613
Swordsmanship					0	#DIV/0!
Tai Chi					0	#DIV/0!
Tennis Instruction - Premier					0	#DIV/0!
Tennis Instruction - Outdoor					0	#DIV/0!
Tennis Team (Women's League)					0	#DIV/0!
Track & Field Meets					0	#DIV/0!
Volleyball - Co-Ed					0	#DIV/0!
Volleyball - Adv.					0	#DIV/0!
Waterfront Lifeguarding					0	#DIV/0!
Yoga 2.0	3	24			24	#DIV/0!
Yoga Anyone			8	128	-128	16
Yoga-Lite	3	30			30	#DIV/0!
Yoga with a View			4	80	-80	20
Waterfront Yoga	3	81			81	#DIV/0!
Woga	6	75	4	60	15	15
TOTAL	74	7652	70	8889	-1237	126.98571

ATTENDANCE - FIGURE COMPARISONS
Aug-23

2023 14,322
2022 14,751
DIFFERENCE (429)

PRINCIPLE PROGRAMS AFFECTING DECREASE IN PROGRAM ATTENDANCE			PRINCIPLE PROGRAM AFFECTING INCREASE IN PROGRAM ATTENDANCE		
Cheerleading Camp	not held in 2023	-90	Early Bird Lap Swim double	3 additional sessions held	97
Day Camp (K-4)	1 less session held	-100	Soccer Travel Practice BU11	not held in 2022	60
Mini Golf Course	18 less sessions held	-160	Soccer Travel Practice BU12	not held in 2022	80
Super Hero Camp	not held in 2023	-68	Soccer Travel Practice BU13	not held in 2022	64
Swim Team Practice	1 less session held	-61	Soccer Travel Practice BU15	not held in 2022	72
Youth Center	decrease in program participation	-61	Soccer Travel Practice GU11	not held in 2022	64
YCS-Cop Camp	not held in 2023	-57	Soccer Travel Practice GU12	not held in 2022	80
Swim Facilities	decrease in program participation	-1388	Swim Instruction-registration-CJC	increase in program participation	224
Yoga Anyone	not held in 2023	-128	Swim Instructions-CJC-Camp	increase in program participation	281
Yoga With a View	not held in 2023	-80	Youth Employment-Hen Hud	increase in program participation	58
			YCS-Canteens	not held in 2022	105
			YCS-Musical Theater Camp	increase in program participation	57
			YCS-After Camp Program	not held in 2022	95
			Nonwest-adult	3 additional sessions held	172
			Waterfront Yoga	not held in 2022	81

TOTAL -2193

TOTAL 1590



TOWN OF CORTLANDT
DEPARTMENT OF RECREATION AND CONSERVATION



Town Supervisor
 RICHARD H. BECKER, MD

Town Board Members
 JAMES F. CREIGHTON
 FRANCIS X. FARRELL
 CRISTIN JACOBY
 ROBERT E. MAYES

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Director
 KEN SHERMAN
 914-734-1058
 Deputy Director
 LESLEY POPKIN
 914-734-1057

December 1, 2023



TO: Supervisor Richard H. Becker

RE: ATTENDANCE - REGISTRATION - RECREATION

Attached for your information are various reports compiled by the Cortlandt Recreation Division.

1. Indicates the total monthly attendance in our programs beginning January 2014.
2. Provides a detailed attendance report for our YOUTH recreation programs conducted during the month of September 2023.
3. Provides a detailed attendance report for our ADULT recreation programs conducted during the month of September 2023.
4. The summary sheet analyzes the figures reported and explains the reasons why there was an increase or decrease in attendance.

Sincerely,

Kenneth Sherman
 Director, Recreation & Conservation

attend/cover-jl

MONTHLY ATTENDANCE REPORT

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
JANUARY	10,382	10,931	9,159	8,329	10,343	10,193	9,309	727	6,026	2,016
FEBRUARY	10,663	10,286	10,045	9,166	9,179	9,061	10,044	948	6,334	7,396
MARCH	9,210	6,559	7,620	6,787	6,087	7,046	3,500	1,092	4,420	6,163
APRIL	8,846	10,593	12,792	9,437	7,699	8,448	8,027	3,708	2,392	11,347
MAY	13,893	16,210	14,267	15,092	12,887	11,480	110	8,696	8,755	10,951
JUNE	17,252	15,038	18,065	18,196	15,840	12,541	54	13,769	10,754	12,700
JULY	39,148	37,604	21,151	31,056	29,060	38,686	3,003	20,742	29,166	33,781
AUGUST	15,939	18,773	16,242	14,485	14,944	17,904	5,196	10,445	14,751	14,322
SEPTEMBER	12,197	13,111	10,614	9,449	9,208	8,968	5,391	8,000	10,001	10,731
OCTOBER	16,452	16,108	15,129	12,515	13,401	12,183	7,237	10,056	10,899	
NOVEMBER	9,074	8,502	7,764	7,645	6,793	7,084	1,866	4,441	6,601	
DECEMBER	3,926	4,120	4,109	4,047	3,765	3,575	720	3,161	4,457	
TOTAL	166,982	167,835	146,957	146,204	139,206	147,169	54,457	85,785	114,556	109,407

TOWN OF CORTLANDT RECREATION

MONTHLY ATTENDANCE REPORT

YOUTH ACTIVITY - 2023

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Sept. '23	Sept. '23	Sept. '22	Sept. '22	Sept. '23-Sept. '22	Average
					0	#DIV/0!
Art Explorers	1	8	1	5	3	5
Art Quest	1	6	1	5	1	5
Babysitting Skills					0	#DIV/0!
Baseball Camp					0	#DIV/0!
Baseball - Travel Tryout					0	#DIV/0!
Baseball - Travel Practice					0	#DIV/0!
Baseball - Travel Games					0	#DIV/0!
Basketball - Travel Scrimmage					0	#DIV/0!
Basketball - Travel Team Games					0	#DIV/0!
Basketball - Travel Team Tryouts - Boys					0	#DIV/0!
Basketball - Travel Team Boys Prac.					0	#DIV/0!
Basketball - Girls Travel Team Game					0	#DIV/0!
Basketball - Girls Travel Team Tryouts					0	#DIV/0!
Basketball - Girls Travel Team Prac.					0	#DIV/0!
Basketball - League Meetings					0	#DIV/0!
Basketball - Midget Girls Games					0	#DIV/0!
Basketball - Midget Girls Practice					0	#DIV/0!
Basketball - Midget Girls Tryouts					0	#DIV/0!
Basketball - Pee Wee Games					0	#DIV/0!
Basketball - Pee Wee Practice					0	#DIV/0!
Basketball - Pee Wee Tryouts					0	#DIV/0!
Basketball - Cub Boys Games					0	#DIV/0!
Basketball - Cub Boys Practice					0	#DIV/0!
Basketball - Cub Boys Tryouts					0	#DIV/0!
Basketball - Jr Boys Games					0	#DIV/0!
Basketball - Jr Boys Practice					0	#DIV/0!
Basketball - Jr Boys Tryouts					0	#DIV/0!
Basketball - Cub Girls Games					0	#DIV/0!
Basketball - Cub Girls Tryouts					0	#DIV/0!
Basketball - Cub Girls Practice					0	#DIV/0!
Basketball Camp - Sailors					0	#DIV/0!
Basketball - Jr. Girls Games					0	#DIV/0!
Basketball - Jr. Girls Practice					0	#DIV/0!
Basketball - Jr. Girls Tryouts					0	#DIV/0!
Basketball-9th/10th-Practice					0	#DIV/0!
Basketball-9th/10th-Games					0	#DIV/0!
Basketball - Free Play FGL					0	#DIV/0!
Basketball - Free Play FWS					0	#DIV/0!
Basketball - Free Play 6-10 grade-Winter					0	#DIV/0!
Basketball - Free Play 3-5 grade-Winter					0	#DIV/0!
Basketball Clinic (1st & 2nd Graders)					0	#DIV/0!
Basketball Camp - Derek					0	#DIV/0!
Basketball Camp - Red Devil					0	#DIV/0!
Basketball - Dinners					0	#DIV/0!
Bowling - After School	2	4	3	12	-8	4
Bowling - Bumper Bowl	2	6	3	12	-6	4
Cheerleading Camp					0	#DIV/0!
CPR/ for Prof. Rescuer					0	#DIV/0!
Game Café at the CUE	0	0	0	0	0	#DIV/0!
Parents Night (Camp)					0	#DIV/0!
Camp Orientation					0	#DIV/0!
C.I.T. Seminar					0	#DIV/0!
Day Camp (1-4)					0	#DIV/0!
Day Camp (7,8)					0	#DIV/0!
Day Camp (5,6)					0	#DIV/0!

**TOWN OF CORTLANDT RECREATION
MONTHLY ATTENDANCE REPORT
YOUTH ACTIVITY - 2023**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Sept. '23	Sept. '23	Sept. '22	Sept. '22	Sept. '23-Sept. '22	Average
Day Camp - Day Play					0	#DIV/0!
Environ. Prog.-mommy, daddy & me					0	#DIV/0!
Environ. Prog.-Hidden Signs of Animals					0	#DIV/0!
Environ. Prog.-Exploring the Pond	1	3			3	#DIV/0!
Environ. Prog.-Surviving in the Woods					0	#DIV/0!
Environ. Prog.-Things, creep crawl & fly					0	#DIV/0!
Environ. Prog.-Trailblazers					0	#DIV/0!
Explorers					0	#DIV/0!
Family Fun Day			1	2700	-2700	2700
Football - Clinic - Flag					0	#DIV/0!
Football - Punt, Pass & Kick					0	#DIV/0!
Football Coaches Meeting					0	#DIV/0!
Football Tryouts - Juniors					0	#DIV/0!
Football Tryouts - Seniors					0	#DIV/0!
Football League - Games					0	#DIV/0!
Football League - Practice					0	#DIV/0!
Football League - Uniforms					0	#DIV/0!
Football - Cranberry Bowl-Coach Wolff					0	#DIV/0!
Football - Dinner					0	#DIV/0!
Flute Choir					0	#DIV/0!
Golf					0	#DIV/0!
Guitar Lessons					0	#DIV/0!
Halloween - Parade					0	#DIV/0!
Halloween - Party					0	#DIV/0!
Ice Skating - Lake Meahagh					0	#DIV/0!
Inline Skating Lessons					0	#DIV/0!
Junior Ballers - Baseball					0	#DIV/0!
Junior Ballers - Basketball					0	#DIV/0!
Karate					0	#DIV/0!
Krafty Kids					0	#DIV/0!
Lacrosse Camp					0	#DIV/0!
Lacrosse Clinic					0	#DIV/0!
Lacrosse 5&6 Grade Team					0	#DIV/0!
Lacrosse Elem. League Practice					0	#DIV/0!
Lacrosse Elem. League Games					0	#DIV/0!
Lacrosse League - Summer League					0	#DIV/0!
Lacrosse League - Tryouts					0	#DIV/0!
Lacrosse Intramurals					0	#DIV/0!
Lacrosse Workouts					0	#DIV/0!
Lego-Oh!					0	#DIV/0!
Lifeguard Test					0	#DIV/0!
Lifeguard Training					0	#DIV/0!
Mad Science					0	#DIV/0!
Moms & Toddlin Tots					0	#DIV/0!
Movie Night					0	#DIV/0!
Mini-Golf Course			10	350	-350	35
Mini-Multi Sports Camp					0	#DIV/0!
Multi Sports Camp					0	#DIV/0!
Music, Movement & Crafts					0	#DIV/0!
Nor-West	3	27	4	15	12	3.75
National Youth Sports Coaches - Clinic					0	#DIV/0!
Painting/Drawing					0	#DIV/0!
Piano					0	#DIV/0!
Playgrounds - FG Lindsey					0	#DIV/0!
Skyhawks Basketball	2	18			18	#DIV/0!
Skyhawks Baseball	0	0			0	#DIV/0!
Skyhawks Soccer Tots	2	102			102	#DIV/0!
Skyhawks Volleyball	0	0			0	#DIV/0!

TOWN OF CORTLANDT RECREATION

MONTHLY ATTENDACE REPORT

YOUTH ACTIVITY - 2023

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Sept. '23	Sept. '23	Sept. '22	Sept. '22	Sept. '23-Sept. '22	Average
Playgrounds - Westbrook Drive					0	#DIV/0!
Playtime					0	#DIV/0!
Sailor Fitness					0	#DIV/0!
Sailor Softball Camp					0	#DIV/0!
Soccer Camp					0	#DIV/0!
Soccer Clinic 1st Grade					0	#DIV/0!
Soccer Clinic	1	50	1	50	0	50
Soccer Draft/Coaches Meeting	0	0	1	8	-8	8
Soccer League - Evaluations					0	#DIV/0!
Soccer League - Midget Games - Boys	2	180	1	75	105	75
Soccer League - Midget Games - Girls	2	120	1	80	40	80
Soccer League - Junior Games - Boys					0	#DIV/0!
Soccer League - Junior Games - Girls	2	80			80	#DIV/0!
Soccer League - Pee Wee Games - Boys	2	150	1	80	70	80
Soccer League - Pee Wee Games - Girls	2	88	1	45	43	45
Soccer League - Pee Wee Co-Ed Clinic					0	#DIV/0!
Soccer League - Midget Prac. - Boys	15	1125	6	90	1035	15
Soccer League - Midget Prac. - Girls	15	900	6	150	750	25
Soccer League - Junior Prac. - Boys					0	#DIV/0!
Soccer League - Junior Prac. - Girls	15	560			560	#DIV/0!
Soccer League - Pee Wee Prac. - Boys	15	1125	8	180	945	22.5
Soccer League - Pee Wee Prac. - Girls	15	660	6	120	540	20
Soccer - Awards Night					0	#DIV/0!
Soccer - Parent & Me					0	#DIV/0!
Soccer Travel Tryouts					0	#DIV/0!
Soccer Travel Games - High School - Boys					0	#DIV/0!
Soccer Travel Games - U9 Boys					0	#DIV/0!
Soccer Travel Games - U10 Boys					0	#DIV/0!
Soccer Travel Games - U11 Boys	3	112	3	90	22	30
Soccer Travel Games - U12 Boys	3	150	3	120	30	40
Soccer Travel Games - U13 Boys	3	120			120	#DIV/0!
Soccer Travel Games - U14 Boys					0	#DIV/0!
Soccer Travel Games - U15 Boys	3	135			135	#DIV/0!
Soccer Travel Games - U10 Girls					0	#DIV/0!
Soccer Travel Games - U11 Girls	3	120	3	90	30	30
Soccer Travel Games - U12 Girls	3	150			150	#DIV/0!
Soccer Travel Games - U13 Girls			3	120	-120	40
Soccer Travel Games - U14 Girls			3	120	-120	40
Soccer Travel Games - U15 Girls					0	#DIV/0!
Soccer Travel Meetings					0	#DIV/0!
Soccer Travel Games - High School - Boys					0	#DIV/0!
Soccer Travel Practice - U9 Boys					0	#DIV/0!
Soccer Travel Practice - U10 Boys					0	#DIV/0!
Soccer Travel Practice - U11 Boys	8	120	6	90	30	15
Soccer Travel Practice - U12 Boys	8	160	6	120	40	20
Soccer Travel Practice - U13 Boys	8	128			128	#DIV/0!
Soccer Travel Practice - U14 Boys					0	#DIV/0!
Soccer Travel Practice - U15 Boys	8	144			144	#DIV/0!
Soccer Travel Practice - U10 Girls					0	#DIV/0!
Soccer Travel Practice - U11 Girls	8	128	6	90	38	15
Soccer Travel Practice - U12 Girls	8	160			160	#DIV/0!
Soccer Travel Practice - U13 Girls			6	120	-120	20
Soccer Travel Practice - U14 Girls			6	120	-120	20
Soccer Travel Practice - U15 Girls					0	#DIV/0!
Sports Squirts			2	230	-230	115
Super Hero Camp					0	#DIV/0!
Swim - Competitive Swim Clinic					0	#DIV/0!
Swim Instruction - 1,2,3	2	84	2	100	-16	50

**TOWN OF CORTLANDT RECREATION
MONTHLY ATTENDANCE REPORT
YOUTH ACTIVITY - 2023**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Sept. '23	Sept. '23	Sept. '22	Sept. '22	Sept. '23-Sept. '22	Average
Swim - Cook Staff Orientation					0	#DIV/0!
Swim - PreSchool					0	#DIV/0!
Swim - Tiny Tot					0	#DIV/0!
Swim Team - Party					0	#DIV/0!
Swim Team - Swim Practice					0	#DIV/0!
Swim Team - Dive Practice					0	#DIV/0!
Swim Team - Dive Meet					0	#DIV/0!
Swim Team - Swim Meet					0	#DIV/0!
Swim & Dive Orientation					0	#DIV/0!
Swim & Dive Pictures					0	#DIV/0!
Swim Instr.-Registration-CJC			5	591	-591	118.2
Swim Instr.-CJC Camp					0	#DIV/0!
Swim Instr.-Croton					0	#DIV/0!
Tennis Camp - 5-8 year olds					0	#DIV/0!
Tennis Camp - 9-14 year olds					0	#DIV/0!
Tennis Camp - Advanced					0	#DIV/0!
Tennis Camp - Jr. Aces					0	#DIV/0!
Tennis Camp - Mini Mites					0	#DIV/0!
Tennis Instruction - Premier					0	#DIV/0!
Tennis Instruction - Youth Indoor					0	#DIV/0!
Tennis Instruction - Youth Outdoor	0	0	2	24	-24	12
Town Hall Tours					0	#DIV/0!
Track Meet					0	#DIV/0!
VolleyBall Camp - 3 camps					0	#DIV/0!
Volleyball Development					0	#DIV/0!
Youth Employment- Hen Hud	30	302	30	244	58	8.1333333
Youth Employment - Walter Panas	30	338	30	301	37	10.0333333
Youth Center	22	485	24	598	-113	24.9166667
YCS - Canteens	8	51	1	3	48	3
YCS - Courses & Trips	0	0	0	0	0	#DIV/0!
YCS - 5th Grade Fun Club After School					0	#DIV/0!
YCS - Healthy Snack Club					0	#DIV/0!
YCS - Rock Wall & Weight Training	24	155	13	122	33	9.3846154
YCS - Nite Clubs - Parties - BBQ			2	40	-40	20
YCS - Special Event					0	#DIV/0!
YCS - Sports Activities	1	9	1	18	-9	18
YCS - DJ Nights, Karaoke, YC Got Talent	1	5			5	#DIV/0!
YCS - Open Gym	1	0	1	0	0	0
YCS - Gaming for Senior Citizens	4	0	3	0	0	0
YCS - After Camp Program					0	#DIV/0!
YCS - Zoom Programs					0	#DIV/0!
YCS - Camp Rock Wall					0	#DIV/0!
YCS - Birthday Parties/Rental	0	0	1	12	-12	12
Total	217	7340	217	7340	928	59.201923

**TOWN OF CORTLANDT RECREATION
MONTHLY ATTENDACE REPORT
ADULT ACTIVITY - 2023**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2023 Daily
	Sept. '23	Sept. '23	Sept. '22	Sept. '22	Sept. '23-Sept. '22	Average
Badminton					0	#DIV/0!
Basketball - 30 & Older	4	88	3	62	26	20.66666667
Basketball - 18 & Older	4	83	3	58	25	19.33333333
Boating Safely					0	#DIV/0!
Choosing a College Major					0	#DIV/0!
CPR Review					0	#DIV/0!
CPR/AED for the Professional Rescuer					0	#DIV/0!
Defensive Driving					0	#DIV/0!
Environmental Programs					0	#DIV/0!
Exertone - Mon./Wed.					0	#DIV/0!
Flute Choir					0	#DIV/0!
Golf Outing					0	#DIV/0!
Golf Instruction					0	#DIV/0!
Guitar Lessons					0	#DIV/0!
Healthy Nutrition					0	#DIV/0!
Introduction to Japanese	2	6			6	#DIV/0!
Karate					0	#DIV/0!
Light Saber Training	0	0	1	6	-6	6
Meditation Seminar					0	#DIV/0!
Navigating College Admission Process					0	#DIV/0!
Navigating College Financial Aid Process					0	#DIV/0!
Nor-West	9	236	12	131	105	10.91666667
Oxygen Administration					0	#DIV/0!
Piano					0	#DIV/0!
Pilates					0	#DIV/0!
Pickleball					0	#DIV/0!
Piloxing					0	#DIV/0!
Run, Jog, Walk					0	#DIV/0!
Soccer-Referee Course					0	#DIV/0!
Softball League - Meeting					0	#DIV/0!
Softball League - Umpires Meeting					0	#DIV/0!
Softball - Men Fall Ball	13	2600	11	2200	400	200
Softball - Men Games					0	#DIV/0!
Softball - Mens/Tournament					0	#DIV/0!
Softball - Women's Games					0	#DIV/0!
Special Events/Supervisor					0	#DIV/0!
Summer Staff - Directors Meeting					0	#DIV/0!
Swim - Adult Beginner					0	#DIV/0!
Swim Facilities - CJC					0	#DIV/0!
Tai Chi					0	#DIV/0!
Tennis Instruction - Outdoor	0	0	2	48	-48	24
Tennis Team (Men's League)					0	#DIV/0!
Tennis Team (Women's League)					0	#DIV/0!
Track & Field Meets					0	#DIV/0!
Volleyball - Co-Ed					0	#DIV/0!
Volleyball - Adv.	2	32			32	#DIV/0!
Water for a City					0	#DIV/0!
Waterfront Lifeguarding					0	#DIV/0!
Yoga 2.0	2	34	2	38	-4	19
Yoga Anyone					0	#DIV/0!
Yoga-Core & Stretch	2	32	2	28	4	14
Yoga-Gentle	2	26	2	22	4	11
Yoga-Lite	2	22	2	24	-2	12
Yoga & More					0	#DIV/0!
Waterfront Yoga					0	#DIV/0!
Woga	4	52	4	44	8	11
Westchester Women's Chorus	3	180			180	#DIV/0!
TOTAL	49	3391	44	2661	730	60.47727273

ATTENDANCE - FIGURE COMPARISONS

Sep-23

2023 10,731

2022 10,001

DIFFERENCE 730

PRINCIPLE PROGRAMS AFFECTING DECREASE IN PROGRAM ATTENDANCE	
Family Fun Day	not held in 2022
Mini Golf Course	not held in 2022
Soccer Travel Games-GU13	not held in 2022
Soccer Travel Games-GU14	not held in 2022
Soccer Travel Practice-GU13	not held in 2022
Soccer Travel Practice-GU14	not held in 2022
Sports Squirts	not held in 2022
Swim Instruction-Registration	not held in 2022
Youth Center	2 less session held

-2700
-350
-120
-120
-120
-120
-230
-591
-113

PRINCIPLE PROGRAM AFFECTING INCREASE IN PROGRAM ATTENDANCE	
Skyhawks Soccer Tots	not held in 2022
Soccer League-midget games-boys	1 additional session held
Soccer League-junior games-girls	not held in 2022
Soccer League-Pee Wee games-boys	1 additional session held
Soccer League-midget practice-boys	9 additional sessions held
Soccer League-midget practice-girls	9 additional sessions held
Soccer League-junior practice-girls	not held in 2022
Soccer League-pee wee practice-boys	7 additional sessions held
Soccer League-pee wee practice-girls	9 additional sessions held
Soccer Travel Games-BU13	not held in 2022
Soccer Travel Games-BU15	not held in 2022
Soccer Travel Games-GU12	not held in 2022
Soccer Travel Practice-BU13	not held in 2022
Soccer Travel Practice-BU15	not held in 2022
Soccer Travel Practice-GU12	not held in 2022
Youth Employment-Hen Hud	increase in program participation
Nor-West adult	increase in program participation
Softball-men's fall ball	2 additional sessions held
Westchester Women's Chorus	not held in 2022

102
105
80
70
1035
750
560
945
540
120
135
150
128
144
160
58
105
400
180

TOTAL

-4464

TOTAL 5767



Town Supervisor
RICHARD H. BECKER, MD

Town Board Members
JAMES F. CREIGHTON
FRANCIS X. FARRELL
CRISTIN JACOBY
ROBERT E. MAYES

TOWN OF CORTLANDT
DEPARTMENT OF RECREATION AND CONSERVATION
OFFICE FOR SENIOR SERVICES

MURIEL H. MORABITO COMMUNITY CENTER
29 WESTBROOK DRIVE
CORTLANDT MANOR, NY 10567
MAIN PHONE: 914-528-1572
FAX: 914-528-1585
www.townofcortlandt.com/seniors



DAWN J. MAHONEY
Director
OFFICE FOR SENIOR SERVICES
DAWNM@TOWNOFCORTLANDT.COM

November 30, 2023

To: Town Clerk Laroue Rose Shatzkin

Re: Senior Citizen Monthly Attendance

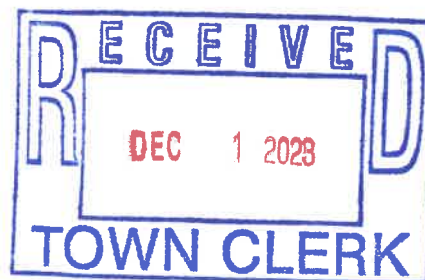
Enclosed are the statistics related to the programs conducted at the Muriel Morabito Community Center, during the month of November, for the senior citizens of the Town of Cortlandt under my direction.

In addition to a detailed report of attendance, I have explained the program's fluctuations.

Sincerely,

A handwritten signature in black ink that reads "Dawn Mahoney".

Dawn Mahoney
Director of Senior Services



Senior Citizen Clubs:

We had 2 large club meetings this month with an average of 103 in attendance at each. There were 2 less meetings this month due to Election Day and a trip out on another. Verplanck Seniors continue to meet at the Schoolhouse each week.

Nutrition Program:

The Home Delivered Meal Program is sporadic in nature, due in part to the fragile health of those involved. November yielded a few new additions to the program.

The Congregate Meal Program varies in accordance with the menu as put forth by Westchester County Senior Programs and Services. We continued and increased the number of congregate meals this month, in addition to the GRAB & GO meal service.

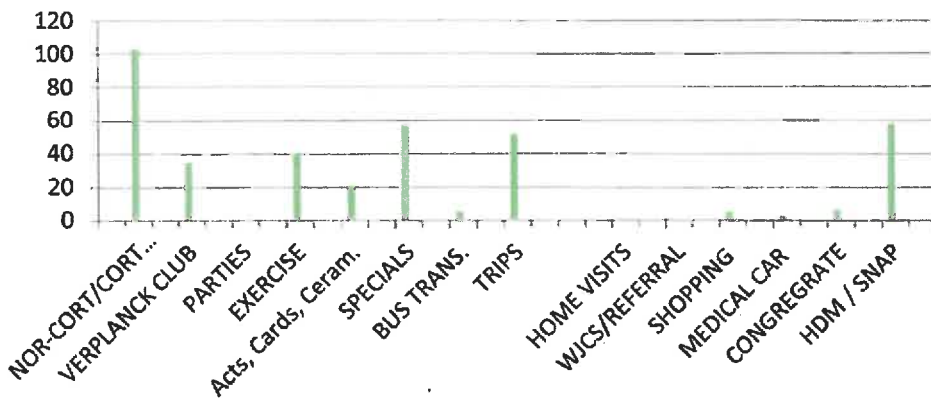
Other Services:

I've attached our monthly November calendar so you can reference all the other offerings at the Center. In addition, to our regularly scheduled programs, we had a trip offering to Radio City Spectacular.

2023-NOVEMBER

Activity	# of sessions	Totals	Avg/ session
NOR-CORT/CORT CLUB	2	206	103
VERPLANCK CLUB	4	140	35
PARTIES	n/a	n/a	n/a
EXERCISE	10	402	40.2
Acts, Cards, Ceram.	287	14	20.5
SPECIALS	14	405	57.86
BUS TRANS.	48	9	5.33
TRIPS	1	52	52
HOME VISITS	2	2	1
WJCS/REFERRAL	15	76	5.07
SHOPPING	6	31	5.17
MEDICAL CAR	14	35	2.5
CONGREGATE	18	114	6.33
HDM / SNAP	18	1048	58.22

Senior Citizen Activities for November 2023



TOWN OF CORTLANDT CALENDAR "THE GOLDEN CONNECTION"

November 2023

SCHEDULE OF EVENTS

Therapy Dog Visit: Come meet Daryl and Zander on Thursday, November 2nd at 11:30am.



Monday	Tuesday	Wednesday	Thursday	Friday
<p>Muriel H. Morabito Community Center 29 Westbrook Drive Cortlandt Manor, NY 914-628-1572</p>		<p>1 Rockin' the Clock Dance Class 10am Men's Discussion Group 12pm</p>	<p>2 Chair Yoga 10:30am Therapy Dog Visit 11:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong/ Cards & Games 12pm Paint Class 12:30pm Verplanck Mtg. 10am @ Schoolhouse</p>	<p>3 Low Impact 10:15am Zumba 12:15pm Pizza & Movie 1:00pm "A Man Called Otto"</p>
<p>6 Shopping Trip to Uncle G's & Trader Joe's Line Dancing 10:30am Drop in Pickleball 11:45am - 2:30pm Coffee Hour 12pm Ceramics 12:30pm</p>	<p>7 No Programs</p>	<p>8 Rockin' the Clock Dance Class 10am Men's Discussion Group 12pm</p>	<p>9 Chair Yoga 10:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong/ Cards & Games 12pm Paint Class 12:30pm Verplanck Mtg. 10am @ Schoolhouse</p>	<p>10 VETERANS DAY CEREMONY 11:00 AM</p>
<p>13 Line Dancing 10:30am Drop in Pickleball 11:45am - 2:30pm Coffee Hour 12pm Ceramics 12:30pm</p>	<p>14 Nor-Cort/Cortlandt Meeting 10:30am Lunch Bingo</p>	<p>15 Rockin' the Clock Dance Class 10am Men's Discussion Group 12pm BIG BINGO 12:30pm</p>	<p>16 Chair Yoga 10:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong/ Cards & Games 12pm Paint Class 12:30pm Verplanck Mtg. 10am @ Schoolhouse</p>	<p>17 Low Impact 10:15am Zumba 12:15pm</p>
<p>20 Shopping Trip to J/V Mail Line Dancing 10:30am Drop in Pickleball 11:45am - 2:30pm Coffee Hour 12pm Ceramics 12:30pm</p>	<p>21 TRIP OUT 8:30am NO Nor-Cort/Cortlandt Meeting</p>	<p>22 Men's Discussion Group 12pm</p>	<p>23 CENTER CLOSED</p>	<p>24 CENTER CLOSED</p>
<p>27 Line Dancing 10:30am Drop in Pickleball 11:45am - 2:30pm Coffee Hour 12pm Ceramics 12:30pm</p>	<p>28 Nor-Cort/Cortlandt Meeting 10:30am Lunch Bingo</p>	<p>29 Men's Discussion Group 12pm Swing Dance 1:30 - 3:00pm</p>	<p>30 Chair Yoga 10:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong/ Cards & Games 12pm Paint Class 12:30pm Verplanck Mtg. 10am @ Schoolhouse</p>	<p>NOTE: CALENDAR SUBJECT TO CHANGE WITH-OUT PRIOR NOTICE</p>

PIZZA & MOVIE: Friday, November 3rd "A Man Called Otto" starring Tom Hanks, Truman Hanks, Mariana Trevino. When a lively, young family moves in next door, Otto Anderson meets his match in a quick-witted pregnant woman, leading to an unlikely friendship that turns his world upside down. \$5.00 includes pizza, beverage and dessert. Must pre-register, no later than 1 week prior, with payment.

Veteran's Day Ceremony: Please join us on Friday, November 10th at 11:00am at the Community Center on this special day as we thank all of our Veterans for their service to our County. Lunch to follow, please RSVP (914) 628-1572 or email kareng@townofcortlandt.com.

Big Bingo: Wednesday, November 15th at 12:30pm. Entrance fee is \$7.00 includes a card for each game. Additional cards, daubers and bonus games will be available for purchase. Pre-registration with payment is required to reserve your spot.

December Specials:
Gingerbread House Making: Monday, December 4th @12 Noon. \$10.00 includes all supplies. Please register no later than 11/22 with cash payment.

Keys to Safe Driving: Wednesday, December 6th, 10:30-11:30am The presentation by the Westchester County's DSPS Older Driver Safety Collision, offer tools, tips and techniques that older drivers can use to be on the road as safely as possible for as long as possible. The program will also explore when it is time to stop driving and what alternative transportation services are available when seniors decide to relinquish their keys. Refreshments will be served.

Craft Afternoon: John Chen, Hendrick Hudson Library, on Wednesday, December 6th at 12pm for a fun afternoon creating an ornament. No cost to you. Register by November 28th

Blood Pressure Speaker: Wednesday, December 13th, 10:30-11:30am. Bagels & drinks will be provided.

Rudolph Run Horse Racing on Wednesday, December 20th. \$5.00 entrance fee includes ticket for first race. This exciting horse themed game is an active race towards the finish line. Take a bet on which horse will make it to the finish line first. Six races in total, 50/50 and additional betting tickets will be available for purchase. Sign up no later than December 13th with payment.

TOWN OF CORTLANDT



RICHARD H. BECKER
Town Supervisor

Purchasing Department
Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
914-734-1046

Town Board Members
JAMES F. CREIGHTON
FRANCIS X. FARRELL
CRISTIN JACOBY
ROBERT E. MAYES

Purchasing Director
Jennifer Glasheen

*PURCHASING DEPARTMENT
REPORT TO THE TOWN BOARD
MONTH OF NOVEMBER 2023*

<i>PURCHASE ORDERS PROCESSED</i>	209
<i>APPROXIMATE PURCHASING VOLUME</i>	\$509,784
<i>Server Hardware and Software Bid - \$55,000 - Grant</i>	
<i>Meters and Software \$315,000 2024 Material Purchase</i>	

AWARDED BIDS/RFP

***RENEWED OUR SNOW REMOVAL AND ICE CONTROL
SERVER EQUIPMENT AND Licensing Awarded to Logically***

SCHEDULED BIDS/RFP'S

RFB23-15 Installation of New Water Meter Register Heads and Water Service Line Lead Testing



Respectfully yours,

*Jennifer S. Glasheen
Director of Purchasing*



TOWN OF CORTLANDT

Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
Main #: 914-734-1030

DEBRA A CARTER
RECEIVER OF TAXES

December 1, 2023

Honorable Richard Becker
Supervisor, Town of Cortlandt
Town Hall
1 Heady Street
Cortlandt Manor, NY 10567

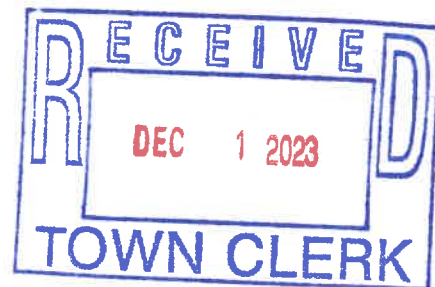
Dear Supervisor Becker:

Pursuant to Chapter 283, Section 281 of the Westchester County Administrative Code 1948, I herewith submit this statement of all monies collected by the Tax Office for the month of November 2023.

Sincerely,

Debra A. Carter

Debra A Carter
Receiver of Taxer



TOWN OF CORTLANDT
RECEIVER OF TAXES
November 1, 2023 to November 30, 2023

COLLECTION	OPENING BALANCE	COLLECTION	UNAPPLIED	CREDIT CARD FEES	MEMO/CHK FEES	MISC	OVER/SHORT	CLOSING BALANCE
School Taxes 2023-24 *								
Croton Harmon	15,883,658.31	155,798.40						15,727,859.91
Hendrick Hudson	20,492,005.62	119,281.81						20,372,723.81
Lakeland	22,951,361.41	151,898.69						22,799,462.72
Putnam	1,847,241.83	9,161.20						1,838,080.63
Yorktown	763,299.69							763,299.69
Total School Taxes	61,937,566.86	436,140.10						61,501,426.76
School Penalty 2023-2024		5,805.12						
Town & County 2023	325,654.52	14644.41						311,010.11
Town & County 2023 Penalty	-	1,464.46						
Total		458,054.09						
Liens	2,223,938.40	83,880.04						2,140,058.36
Lien Interest		24,414.41						(1,929.51)
Installation Plan		1,929.51						
Installation Plan Interest	33,299.24	468.06						33,299.24
Total Lien & Interest		110,692.02						
TOTALS Base & Interest	-	568,746.11		68.10	34.99	273.30	(0.67)	569,121.83

Corelogic paid the 2nd installment on SBL#78.8-8-5-3(\$5649.92) in error. Payment should've been applied to SBL#78.8-8-5-1(\$5649.92) payment was reversed on SBL 78.8-8-5-3 and posted to SBL78.8-8-5-1



TOWN OF CORTLANDT

DEPARTMENT OF TECHNICAL SERVICES

CODE ENFORCEMENT DIVISION

Michael Preziosi, P.E.

Director – D.O.T.S

Martin G. Rogers, P.E.

*Director of Code
Enforcement / D.O.T.S.*

Holly Haight

*Assistant Director of Code
Enforcement / D.O.T.S.*

Town Hall, 1 Heady Street
Cortlandt Manor, NY 10567

Main #: 914-734-1010

Fax #: 914-293-0991

Town Supervisor

Richard H. Becker

Town Board

James F. Creighton

Francis X. Farrell

Cristin Jacoby

Robert Mayes

DANGEROUS BUILDING EVALUATION

3275 Lexington Avenue
Town of Cortlandt, New York
Tax ID 23.6-2-11

Prepared by:

Martin G. Rogers, P.E.,
Director of Code Enforcement – Dept. of Technical Services
November 22, 2023

Submitted to the Town Board December 2023

Background:

The property is zoned R-40 and is approximately 5.3 acres. There are a multiple residential structures on the property.

A Violation was issued on June 13, 2023 (Complaint CODE-23-169) for fire damage and structural issues; electrical and plumbing.

The property has remained in a state of disrepair. A recent site inspection was performed on November 7, 2023. The purpose of the inspection was to evaluate whether or not the structure can be deemed dangerous in accordance with Chapter 135 of the Town of Cortlandt Town Code.

Dangerous Building Evaluation:

The main residential building was deemed dangerous and an evaluation from the perimeter of the building was conducted. The lower level was secured and inaccessible. As taken from Chapter 135-1 Dangerous Buildings, all buildings or structures which have any or all of the following defects (responses in bold text) are dangerous.

B. Those which, exclusive of the foundation, show thirty-three percent (33%) or more of damage or deterioration of the supporting member or members, or fifty percent (50%) of damage or deterioration of the non-supporting enclosing or outside walls or covering.

The roof shows signs of bowing and portions were damaged due to a tree falling on it.

C. Those which have improperly distributed loads upon the floors or roofs or in which the same are overloaded or which have insufficient strength to be reasonably safe for the purpose used.

The framing in the basement supporting upper level and roof are damaged or insufficient to support the imposed loads. The roof shows signs of bowing.

D. Those which have been damaged by fire, wind or other causes so as to have become dangerous to life, safety, morals or the general health and welfare of the occupants or the people of the Town of Cortlandt.

The structure has been damaged by fire and a tree falling on it.

G. Those which have parts thereof which are so attached that they may fall and injure members of the public or property.

The framing and roofing have been damaged and may collapse or fall.

I. Those which because of their condition are unsafe, insanitary or dangerous to the health, morals, safety or general welfare of the people of this town.

The main structure is in a state of disrepair. Access to the building is dangerous.

J. Those buildings existing in violation of any provision of the Building Code of this town or any provision of the Fire Prevention Code or other ordinance of this Town.

As taken from the Property Maintenance Code of New York State (NYSPM):

- **301.3** *“All vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.”*

As outlined in the evaluation above the building and premises are unsafe.

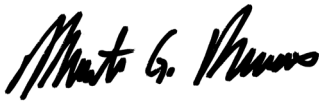
- **304.4 Structural members.** All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads.

As stated the building was damaged and is in a state of deterioration impacting the ability to safely support imposed loads.

Refer to the Appendix for photograph evidence of the building.

Conclusion:

The main building meets the criteria set forth in Chapter 135 and should be demolished. All applicable local and state code for demolition procedures must be followed (i.e. lead and asbestos testing and abatement, pest management, property maintenance, etc....) and a demolition permit obtained through the Code Division.



Martin G. Rogers, P.E.
Director of Code Enforcement – DOTS
3275 Lexington Ave Dangerous Bldg Rpt.Docx



APPENDIX













RESOLUTION

DRAFT

NUMBER -23

(RE: REAPPOINT JEFFREY BOUDIN AND MICHAEL FLEMING AS MEMEBRS, AND APPOINT JOSEPH MINTZ, JOSEPH RYAN, KELLY LEVASSEUR REILLY, PAUL PACCHIANA AS MEMBERS OF THE PRC ADVISORY BOARD)

BE IT RESOLVED, that the Town Board of the Town of Cortlandt does hereby Reappoint Jeffrey Boudin and Michael Fleming, existing Members, to additional terms beginning January 1, 2024 and ending December 31, 2026; and

BE IT FURTHER RESOLVED, the Town Board does hereby appoint Joseph Mintz to fill a term vacated by Michael Huvane, effective immediately and terminating December 31, 2024; and

BE IT FURTHER RESOLVED, the Town Board does hereby appoint Joseph Ryan to fill a term vacated by Peter Ruvolo, effective immediately and terminating December 31, 2025; and

BE IT FURTHER RESOLVED, the Town Board does hereby appoint Kelly LeVassuer Reilly and Paul Paccinana to two newly created terms, effective upon filing with State of New York, for terms ending December 31, 2026.

**THREE YEAR MEMBER TERMS/TWO YEAR CHAIR TERMS
ONE YEAR YOUTH TERMS**

Chairs:

CHAIR – TINO MARTIN to 12/31/2023
VICE CHAIR – VACANT to 12/31/2023

Members:

TINO MARTIN, 11 Arlington Court, Montrose to 12/31/2025***Chairman**
JOSEPH RYAN, 11 Lake Dr, Buchanan to 12/31/2025
JOSEPH MINTZ, 10 Langeloth Dr, Cortlandt to 12/31/2024
PAUL J DIROMA, 1314 Washington St., Cortlandt to 12/31/2024
PAMELA BUSH DENENBERG, 9 John Alexander Rd. to 12/31/2025
JOY SNYDER, 84 7th Street, PO Box 397 Verplanck to 12/31/2025
NATHAN PALMER, 6 Kings Ln., Montrose to 12/31/2024
JEFFREY BOUDIN, 5 Lafayette St., Verplanck to 12/31/2023
MICHAEL FLEMING, 24 Knollwood Rd, Cortlandt to 12/31/2023
JENNIFER L CORRADO, 1 Amato Dr, Cortlandt to 12/31/2024
KELLY LEVASSUER REILLY, 42 Ruth Rd, Cortlandt to 12/31/2026
PAUL PACCHIANA, 4 Armstrong St, Cortlandt to 12/31/2026

Youth Members:

KAILEE FLEMING

6/30/2023 (student)

VACANT

6/30/2023 (student)

VACANT

6/30/2020 (student)

VACANT

6/30/2020 (student)

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

Adopted on December 12, 2023

At a Regular Meeting

Held at Town Hall

DRAFT

RESOLUTION

NUMBER -23

**(RE: RE-APPOINT JOHN LENTINI TO THE BOARD OF ASSESSMENT
REVIEW)**

WHEREAS, the Town Board wishes to re-appoint John Lentini as member of the Board of Assessment Review;

NOW, THEREFORE, BE IT RESOLVED, that **John Lentini, of 124 Allen Street in Cortlandt Manor**, be, and hereby is, reappointed to serve as a member of the **TOWN OF CORTLANDT BOARD OF ASSESSMENT REVIEW** for a term of 5 years terminating on September 30, 2028; and

BE IT FURTHER RESOLVED, that the above appointee shall serve along with the following previously appointed members whose names and terms are outlined below:

VACANCY

Term Expires 9/30/2022

JOHN A. LENTINI

124 Allen Street
Cortlandt Manor, New York 10567

Term Expires 9/30/2028

DONALD LIEBMAN

4 Dickerson Road
Cortlandt Manor, New York 10567

Term Expires 9/30/2024

VACANCY

Term Expires 9/30/2020

GLEN MALIA

42 Winthrop Drive
Cortlandt Manor, New York 10567

Term expires 9/30/2026

**Adopted on December 12, 2023
At a Regular Meeting
Held at the Town Hall**

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROU ROSE SHATZKIN
TOWN CLERK**

RESOLUTION

DRAFT

NUMBER -23

(RE: ADOPT THE CAPITAL IMPROVEMENT PROGRAM 2024-2028)

BE IT RESOLVED, that the Town Board of the Town of Cortlandt does hereby does hereby adopt the Capital Improvement Program covering the years 2024-2028.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROU ROSE SHATZKIN
TOWN CLERK**

**Adopted on December 12, 2023
At a Regular Meeting
Held at Town Hall**



Town of Cortlandt

Capital Improvement Plan 2024–2028

December 4, 2023



Dr. Richard H. Becker, Supervisor
Members of the Town Board

Prepared by: CIP Staff Committee
Chris Kehoe, AICP Director of Planning
Rosemary Boyle Lasher, Project Coordinator
Stephen Ferreira, P.E., Director DES
Michael Preziosi, P.E., Director DOTS
Matt Logerfo, Director of IT
Patty Robcke, Town Comptroller
Ken Sherman Director Recreation

MEMORANDUM TO: Supervisor Richard Becker
Members of the Town Board

FROM: Members of the Capital Improvement Committee

RE: 2023 Capital Improvement Program for 2024-2028

DATE: December 4, 2023

We are pleased to attach the Capital Improvement Program Report for 2023 which anticipates capital projects for the years 2024-2028. The Capital Improvement or “CIP” is a multi-year Planning Program under Chapter 9 of the Town of Cortlandt Code which was adopted back in 1991.

Capital Improvement Program Purpose

It is intended that capital projects be consistent with and supportive of the town's long-range plans and policies for providing services and programs to its citizens. The capital improvements program shall identify the town's needs for capital projects over the following 5 years, prioritize those needs, identify financing methods and be coordinated with the annual budget. It is intended that the capital improvements program will provide a comprehensive and systematized long-range planning process for capital projects which will ensure that the town uses the most economical and efficient means of scheduling and financing capital projects.

Continued

CIP Committee in 2023

Rosemary Boyle-Lasher, Project Coordinator
Chris Kehoe, AICP Director of Planning
Stephen Ferreira, P.E., Director DES
Matt Logerfo, Director of IT
Michael Preziosi, P.E., Director DOTS
Patty Robcke, Town Comptroller
Ken Sherman Director Recreation

Our committee met with the Town Supervisor and his staff on 11/28/23 to review this document and final changes. The Town Supervisor is the Chairman of the Committee and oversees the preparation of the final document for presentation to the Town Board for adoption each year.

CIP Process in 2023

In order to create the attached document, the committee met with a variety of individual department heads all of who are part of the CIP process. During each outreach we asked the Department to think about capital projects in excess of \$50,000 that they can foresee coming in the next five years. We also discuss grant funding for these various projects.

IMPORTANT: Due to the current inflationary economic environment all costs are placeholder estimates.

As per the local law, this program must be adopted by the Town Board each year. The CIP committee respectfully submits this report for your consideration at your December 12, 2023 Town Board meeting.



Respectfully submitted.
The 2023 CIP Committee

2024

December 4, 2023

2024

PROJECT NAME	DEPT.	MULTI-YEAR PROJECT		2024 PROJECT	CCWD DEBT	FUNDING SOURCES			
		ESTIMATE	ESTIMATE			SPECIAL DISTRICT	OPERATING BUDGET	HIGHWAY DEBT	OTHER
2024 CIP									
VEHICLES:									
Town Wide Vehicle Replacement Program	TOWN WIDE			\$800,000				\$150,000	\$650,000 (13)
RECREATION/PARKS									
Quarry Swimming Beach Feasibility Study	DOTS/REC	In Progress		\$50,000			\$50,000		
Cook Pool Resurfacing Project - Phase I*	DES/REC			\$1,150,000			\$350,000		
Cook Campus Enhancements Master Plan	DOTS/REC			\$250,000			\$250,000		
Sprout Brook Campus Enhancements Master Plan	DOTS/REC			\$250,000			\$250,000		
Cortlandt Waterfront Park Riverwalk & Playground Construction	DOTS/REC		\$850,000	\$850,000			\$650,000	\$200,000	(5)
Pickleball Courts(3)/Skatepark/Basketball at Morabito Center Outdoor	DOTS/REC			\$500,000			\$500,000		
Stage at Cortlandt Waterfront Park Final Construction	DOTS/REC			\$140,000			\$140,000		
HIGHWAY / DRAINAGE									
Paving (Annual Program)	DES/DOTS			\$1,000,000			\$400,000		\$600,000 (1)
Drainage Projects: Lafayette, Croton Ave Panas, Chardonnay	DES			\$80,000			\$80,000		
Cortlandt Lake Dam	DOTS			\$125,000			\$125,000		
Furnace Brook Dam	DOTS			\$230,000			\$230,000		
Westchester Lake Dam Design*	DOTS			\$250,000			\$128,500	\$121,500	(3)
Root Street Culvert Replacement Design* (Construction 2026)	DOTS	\$1,400,000		\$140,000			\$140,000		
Gallows Hill Rd Culvert Replacement Design*	DOTS	\$2,400,000		\$250,000			\$250,000		
Baker Street and Cardozza Ave Drainage*	DES/DOTS	\$300,000		\$100,000			\$100,000		
Highland Drive Culvert Replacement	DOTS			\$475,000			\$475,000		
Sprout Brook Dam Removal	DOTS			\$75,000				\$75,000	(11)
Various Town Wide Drainage Projects	DES/DOTS			\$300,000			\$300,000		
WATER									
Root St/Hollow Brook Pl/Hollow Brook Ct Transit*	DOTS/DES	\$5,650,000		\$100,000	\$100,000				(15)
Water Service Line Inspection and Radio Upgrade	DES			\$2,812,000	\$2,812,000				(15)
SEWER									
Valeria Sewer Plant Upgrade & Odor Control Design*	DES	\$700,000		\$50,000		\$50,000			
Verplanck Quarry Sanitary Infrastructure Design*	DOTS	\$7,500,000		\$500,000				\$500,000	(18)
Annsville Sewer Design* (Construct in 2026/2027)	DOTS	\$9,700,000		\$200,000		\$200,000			
Sewer System Maintenance (Ongoing) Town-Wide Special Districts	DES			\$800,000		\$800,000			
INFORMATION TECHNOLOGY									
Security Camera Upgrades (TH, Highway, Senior Center, Arlo)	IT			\$145,000			\$145,000		
New Assessor's Software Package	IT			\$50,000			\$50,000		
Comptroller Software Package	IT			\$55,000			\$55,000		
Geographic Information Systems (Ongoing)	IT			\$85,000			\$85,000		
Annual Computer Replacement Program Town Wide (Ongoing)	IT			\$50,000			\$50,000		
Cybersecurity / Logically (Ongoing)	IT			\$125,000			\$125,000		
PLANNING									
Quarry Park Development (Pitch, Fields Infrastructure and Road)*	DOTS/REC	\$12,000,000		\$1,000,000			\$1,000,000		
EV Charging Stations - Various Location	DOTS/PLN			\$144,000				\$144,000	(18, 17)
Local Waterfront Revitalization (LWRP)	DOTS/PLN	\$250,000		\$50,000				\$50,000	(14)
Indian Brook Watershed Study	DOTS/PLN			\$40,000				\$40,000	(11)
6th Street Sidewalks from Broadway to the River Design *	DOTS/PLN			\$50,000			\$25,000	\$25,000	(5), (20)
Climate Smart Community Certifications*	DOTS/PLN			\$50,000			\$50,000		
BUILDINGS									
Morabito Senior Center HVAC Design and Construction	BLDGS			\$400,000			\$400,000		
Town Hall Roof Repair & Solar Evaluation	BLDGS			\$1,500,000			\$1,500,000		
7th & 8th Street Garage Updates	BLDGS			\$80,000			\$80,000		
Facilities Management Plan for various buildings	BLDGS			\$50,000			\$50,000		
Solar Canopy at various Town facilities Design*	DOTS/DES			\$50,000				\$50,000	(18)
Norwest relocation to the CUE	BLDGS			\$120,000			\$120,000		
TOTAL 2024				\$14,721,000	\$2,912,000	\$1,050,000	\$8,303,500	\$0	\$2,455,500

* Continued in next year **Important Due to the current economic environment - all are placeholder estimates**

- (1) NYS DOT - 100% CHIPS
- (2) NYS DOT - 80%/20%
- (3) NYSEFC
- (4) Funding by Others
- (5) CDBG
- (6) Private Developer
- (7) East of Hudson Funds
- (8) Consolidated Funding (CFA)
- (9) NYS EDA Grant
- (10) In Kind/ In House
- (11) NYSDEC grant
- (12) Legislative Grants
- (13) Lease Financing
- (14) NYS DOS
- (15) CCWD
- (16) Con Ed Payment
- (17) Westchester County
- (18) NYS DERDA
- (19) Grant applied for, not received yet
- (20) Other
- (21) ARPA

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2024

PROJECT NAME	DEPT.	MULTI - YEAR TOTAL PROJECT ESTIMATE	2025 PROJECT ESTIMATE	CCWD DEBT	FUNDING SOURCES			OTHER
					SPECIAL DISTRICT	OPERATING BUDGET	HIGHWAY DEBT	
2025 CIP								
VEHICLES:								
Town Wide Vehicle Replacement Program	TOWN WIDE		\$840,000			\$265,000		\$575,000 (13)
RECREATION/PARKS								
Cook Pool Resurfacing Project - Phase II	DES/REC		\$800,000			\$800,000		
Quarry Swimming Beach Feasibility Study	DOTS/REC		\$50,000			\$50,000		
HIGHWAY / DRAINAGE								
Paving (Annual Program)	DES/DOTS		\$1,260,000			\$877,000		\$383,000 (1)
Arlo Lane Project	DES		\$1,200,000			\$1,200,000		
Baker Street and Cardozza Ave Drainage*	DES/DOTS	\$300,000	\$200,000			\$200,000		
Gallows Hill Culvert Re-Construction	DOTS	\$2,400,000	\$2,160,000			\$2,160,000		
Various Town Wide Drainage Projects	DES/DOTS		\$315,000			\$315,000		
WATER								
Mohegan Colony 4" Water Main Replacement Design*	DOTS/DES	\$2,000,000	\$50,000		\$50,000			(15)
Rick Lane Booster Station Upgrade	DES		\$150,000			\$150,000		
Amberlands Water Tank Rehabilitation	DES		\$150,000			\$150,000		
Root Street/Hollowbrook Pl/Hollowbrook Ct Transite*	DOTS/DES	\$5,650,000	\$2,800,000	\$2,800,000				(15)
SEWER								
Cortlandt Blvd East Expansion Area Design	DOTS	\$6,000,000	\$85,000		\$85,000			
Furnace Woods Sewer Construction	DOTS	\$8,800,000	\$1,150,000					\$1,150,000 (11) (3)
Verplanck Quarry Sanitary Infrastructure Construction	DOTS		\$7,500,000			\$4,300,000		\$3,200,000 (9) (6 - TBD)
Sewer System Maintenance (Ongoing) Town-Wide Special Districts	DES		\$800,000		\$800,000			
INFORMATION TECHNOLOGY								
Annual Computer Replacement Program Town Wide (Ongoing)	IT		\$50,000			\$50,000		
Geographic Information Systems (Ongoing)	IT		\$89,000			\$89,000		
Cybersecurity (Ongoing)	IT		\$125,000			\$125,000		
PLANNING								
6th Street Sidewalks Broadway to the River Construction	DOTS/PLN		\$1,450,000			\$1,350,000		\$100,000 (5) (20)
Climate Smart Community Certifications*	DOTS/PLN		\$50,000			\$50,000		
BUILDINGS								
Solar Canopies at various Town facilities Construction	DOTS/DES		\$500,000			\$200,000		\$300,000 (18)
Arlo Lane Dome Rehabilitation	BLDGS		\$200,000			\$200,000		
Ongoing Upgrades to Buildings	DES		\$55,000			\$55,000		
TOTAL 2025			\$22,029,000	\$2,800,000	\$935,000	\$12,586,000	\$0	\$5,708,000

- * Continued in next year **Important: Due to the current economic environment - all are placeholder estimates**
- (1) NYSDOT - 100% CHIPS
 - (2) NYSDOT - 80%/20%
 - (3) NYSEFC
 - (4) Funding by Others
 - (5) CDBG
 - (6) Private Developer
 - (7) East of Hudson Funds
 - (8) Consolidated Funding (CFA)
 - (9) NYS EDA Grant
 - (10) In Kind/ In House
 - (11) NYSDEC grant
 - (12) Legislative Grants
 - (13) Lease Financing
 - (14) NYSDOS
 - (15) CCWD
 - (16) Con Ed Payment
 - (17) Westchester County
 - (18) NYS DERDA
 - (19) Grant applied for, not received yet
 - (20) Other
 - (21) ARPA

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2026

December 4, 2023

2026

PROJECT NAME	DEPT.	MULTI - YEAR	2026	CCWD	FUNDING SOURCES			
		TOTAL PROJECT	PROJECT		SPECIAL	OPERATING	HIGHWAY	OTHER
2026 CIP		ESTIMATE	ESTIMATE	DEBT	DISTRICT	BUDGET	DEBT	
VEHICLES:								
Town Wide Vehicle Replacement Program	TOWN WIDE		\$880,000			\$305,000		\$575,000
RECREATION/PARKS								
Quarry Public Swimming Facilities	DOTS/REC	\$16,000,000	\$8,000,000			\$4,000,000		\$4,000,000
Overlook at Cortlandt Waterfront Park Upgrade	DOTS/REC		\$650,000			\$650,000		
Splash Pads at Cortlandt Waterfront Park	DOTS/REC		\$500,000			\$500,000		
Indoor Recreational Center/Gym @ YC Design	DOTS/REC	\$12,000,000	\$1,440,000			\$1,440,000		
HIGHWAY / DRAINAGE								
Paving (Annual Program)	DES/DOTS		\$1,325,000			\$942,000		\$383,000
Root Street Culvert Replacement Construction	DES/DOTS		\$1,400,000	\$1,400,000				
Various Town Wide Drainage Projects	DES/DOTS		\$330,750			\$330,750		
WATER								
Root Street/Hollowbrook Pl/Hollowbrook Ct Transite*	DOTS/DES		\$2,800,000	\$2,800,000				
Annsville Water Main Construction*	DOTS	\$5,500,000	\$2,750,000		\$2,750,000			
East of Hudson Phosphorous Reduction (Croton Ave)	DOTS/DES	\$650,000	\$325,000					\$325,000
SEWER								
Valeria Sewer Plant Upgrade & Odor Control Construction	DOTS		\$650,000		\$650,000			
Annsville Sewer Construction- Year 1	DOTS	\$11,500,000	\$5,750,000		\$5,750,000			
Cortlandt Blvd East Expansion Regina to Lex Construction Year 1*	DOTS	\$6,000,000	\$3,000,000		\$3,000,000			
Sewer System Maintenance (Ongoing) Town-Wide	DES		\$800,000		\$800,000			
INFORMATION TECHNOLOGY								
Annual Computer Replacement Program Town Wide (Ongoing)	IT		\$50,000			\$50,000		
Geographic Information Systems (Ongoing)	IT		\$93,500			\$93,500		
Cybersecurity (Ongoing)	IT		\$130,000			\$130,000		
PLANNING								
HR Discovery Center at CWP Design*	DOTS/PLN	\$14,000,000	\$1,400,000		\$1,400,000			
Climate Smart Community Certifications*	DOTS/PLN		\$50,000			\$50,000		
BUILDINGS								
Ongoing Upgrades to Buildings	DES		\$57,000			\$57,000		
TOTAL 2026			\$32,381,250	\$4,200,000	\$14,350,000	\$8,548,250	\$0	\$5,283,000

- * Continued in next year **Important: Due to the current economic environment - all are placeholder estimates**
- (1) NYS DOT - 100% CHIPS (8) Consolidated Funding (CFA) (15) CCWD
 - (2) NYS DOT - 80%/20% (9) NYS EDA Grant (16) Con Ed Payment
 - (3) NYSEFC (10) In Kind/ In House (17) Westchester County
 - (4) Funding by Others (11) NYSDEC grant (18) NYS DERDA
 - (5) CDBG (12) Legislative Grants (19) Grant applied for, not received yet
 - (6) Private Developer (13) Lease Financing (20) Other
 - (7) East of Hudson Funds (14) NYS DOS (21) ARPA

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2026

2027

December 4, 2023

2027

PROJECT NAME	DEPT.	MULTI - YEAR TOTAL PROJECT ESTIMATE	2027 PROJECT ESTIMATE	CCWD DEBT	FUNDING SOURCES			OTHER
					SPECIAL DISTRICT	OPERATING BUDGET	HIGHWAY DEBT	
2027 CIP								
VEHICLES:								
Town Wide Vehicle Replacement Program	TOWN WIDE		\$925,000			\$350,000		\$575,000 (13)
RECREATION/PARKS								
Indoor Recreational Center/Gym @ YC Design	DOTS/REC	\$12,000,000	\$1,440,000			\$1,440,000		
Quarry Public Swimming Facilities	DOTS/REC	\$16,000,000	\$8,000,000			\$4,000,000		\$4,000,000 (4)
Cook Pool Campus -Camp Building/Bathroom/Walkway	DOTS/REC		\$1,600,000			\$1,600,000		
Sprout Turf Field with Lights at existing all purpose field	DOTS/REC		\$4,250,000			\$4,250,000		
HIGHWAY / DRAINAGE								
Paving (Annual Program)	DES/DOTS		\$1,390,000			\$1,007,000		\$383,000 (1)
Various Town Wide Drainage Projects	DES/DOTS		\$347,250			\$347,250		
WATER								
Mohegan Colony 4" Water Main Replacement Construction	DOTS/DES	\$2,000,000	\$2,000,000		\$2,000,000			(15)
Town Wide Transite Pipe Replacement (Ongoing)*	DOTS/DES		\$1,500,000		\$1,500,000			(15)
SEWER								
Annsville Sewer Construction- Year 2*	DOTS	\$11,500,000	\$5,750,000		\$5,750,000			
Cortlandt Blvd East Expansion Construction Year 2	DOTS	\$6,000,000	\$3,000,000		\$3,000,000			
Montrose Business Association Sewer Design.*	DOTS	\$4,750,000	\$475,000		\$475,000			
Sewer System Maintenance (Ongoing) Town-Wide	DES		\$800,000		\$800,000			
INFORMATION TECHNOLOGY								
Annual Computer Replacement Program Town Wide (Ongoing)	IT		\$50,000			\$50,000		
Geographic Information Systems (Ongoing)	IT		\$98,000			\$98,000		
Cybersecurity (Ongoing)	IT		\$135,000			\$135,000		
PLANNING								
HR Discovery Center at CWP Construction Year 1*	DOTS/PLN	\$14,000,000	\$6,300,000					\$6,300,000 (12) (18)
Climate Smart Community Certifications*	DOTS/PLN		\$50,000			\$50,000		
DAMS								
Wallace Pond/Westchester Lake Dam Construction year 1*	DOTS/REC	\$6,600,000	\$4,600,000		\$4,600,000			
BRIDGES								
Battery Place Bridge, Craft Lane Bridge Demolition	DOTS / WC		\$1,750,000			\$1,350,000		\$400,000 (12)
Bleakley House Demolition	DOTS / WC		\$250,000			\$250,000		
BUILDINGS								
Ongoing Upgrades to Buildings	DES		\$58,000			\$58,000		
TOTAL 2027			\$44,768,250	\$0	\$18,125,000	\$14,985,250	\$0	\$11,658,000

* Continued in next year **Important: Due to the current economic environment - all are placeholder estimates**

- (1) NYS DOT - 100% CHIPS (8) Consolidated Funding (CFA) (15) CCWD
- (2) NYS DOT - 80%/20% (9) NYS EDA Grant (16) Con Ed Payment
- (3) NYSEFC (10) In Kind/ In House (17) Westchester County
- (4) Funding by Others (11) NYSDEC grant (18) NYS DERDA
- (5) CDBG (12) Legislative Grants (19) Grant applied for, not received yet
- (6) Private Developer (13) Lease Financing (20) Other
- (7) East of Hudson Funds (14) NYS DOS (21) ARPA

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2027

2028

December 4, 2023

2028

PROJECT NAME	DEPT.	MULTI - YEAR	2027	CCWD	FUNDING SOURCES			OTHER
		TOTAL PROJECT	PROJECT		SPECIAL	OPERATING	HIGHWAY	
2028 CIP		ESTIMATE	ESTIMATE	DEBT	DISTRICT	BUDGET	DEBT	
VEHICLES:								
Town Wide Vehicle Replacement Program	TOWN WIDE		\$970,000			\$395,000		\$575,000 (13)
RECREATION/PARKS								
Indoor Recreational Center/Gym @ YC Construction	DOTS/REC		\$15,000,000			\$7,500,000		\$7,500,000 (20, 6 TBD)
Sprout Brook Restrooms & 2" water service	DOTS/REC		\$1,500,000			\$1,500,000		
HIGHWAY / DRAINAGE								
Paving (Annual Program)	DES/DOTS		\$1,460,000			\$1,077,000		\$383,000 (1)
Various Town Wide Drainage Projects	DES/DOTS		\$364,550			\$364,550		
WATER								
Sprout Brook Road Water Main Extension	DOTS/DES		\$2,500,000	\$2,500,000				
SEWER								
Montrose Business Association Sewer Construction	DOTS		\$4,750,000		\$3,900,000			\$850,000 (3) (18)
Sewer System Maintenance (Ongoing) Town-Wide	DES		\$800,000		\$800,000			
INFORMATION TECHNOLOGY								
Annual Computer Replacement Program Town Wide (Ongoing)	IT		\$50,000			\$50,000		
Geographic Information Systems (Ongoing)	IT		\$100,000			\$100,000		
Cybersecurity (Ongoing)	IT		\$140,000			\$140,000		
DAMS								
Wallace Pond/Westchester Lake Dam Construction Year 2	DOTS/REC	\$6,600,000	\$2,000,000		\$2,000,000			
PLANNING								
HR Discovery Center at CWP Construction year 2	DOTS/PLN	\$14,000,000	\$7,700,000			\$1,400,000		\$6,300,000 (12)(18)
Climate Smart Community Certifications*	DOTS/PLN		\$50,000			\$50,000		
BUILDINGS								
Ongoing Upgrades to Buildings	DES		\$60,000			\$60,000		
TOTAL 2028			\$37,444,550	\$2,500,000	\$6,700,000	\$12,636,550		\$0 \$15,608,000

* Continued in next year **Important: Due to the current economic environment - all are placeholder estimates**

(1) NYSDOT - 100% CHIP; (8) Consolidated Funding (CFA)

(15) CCWD

(2) NYSDOT - 80%/20% (9) NYS EDA Grant

(16) Con Ed Payment

(3) NYSEFC (10) In Kind/ In House

(17) Westchester County

(4) Funding by Others (11) NYSDEC grant

(18) NYSDERDA

(5) CDBG (12) Legislative Grants

(19) Grant applied for, not received yet

(6) Private Developer (13) Lease Financing

(20) Other

(7) East of Hudson Funds (14) NYSDOS

(21) ARPA

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2028

DRAFT

RESOLUTION

NUMBER -23

(AUTHORIZE THE COMPTROLLER TO AMEND THE 2023 BUDGET FOR THE USE OF FUNDS FROM THE AMERICAN RESCUE PLAN ACT (ARPA))

WHEREAS, the Town’s received American Rescue Plan Act Fiscal Recovery Funds of \$3,278,656.80 in two tranches between 2021 and 2022; and

WHEREAS, such funds must be obligated for use by year 2024; and

WHEREAS, the Town Board has agreed to use some of these funds to promote economic development opportunities in the Town of Cortlandt; and

WHEREAS, the Town Board previously allocated up to \$1,569,034.50 of ARPA funds in 2021 and 2022 for road resurfacing and various capital improvements in the Town of Cortlandt; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board authorizes use of ARPA funds to further the following projects within the Town that aim to advance economic development;

Town of Cortlandt ARPA Recommended Spending	TB Approved 2021	Approved Projects 2022	Approved Projects 2023	Total Allocation
ARPA Fiscal Recovery Funds				\$ 3,278,656.82
Road Resurfacing & Repairs	\$492,234.50			
Quarry Property Improvements:				
Phase I&II		\$ 379,800.00		
Phase II Environmental Study			\$ 90,000.00	
Beach Swimming Feasibility Study			95,000.00	
Soil Sampling			50,000.00	
Police Services - 2023			128,467.00	
Cortlandt Waterfront Stage			950,000.00	
Cortlandt Blvd East Sewers (Design):				
Survey		25,000.00		
Sanitary Flow Monitoring		60,000.00		
Broadway Sidewalks (2022)		300,000.00		
Annsville Creek/Roa Hook Sewer Study (West Cnty Match \$75,000/CDBG)		232,000.00		
Rezoning		55,000.00		
Flow Monitoring		25,000.00		
Amount to be used	\$492,234.50	\$ 1,076,800.00	\$ 1,313,467.00	
Balance to be obligated in 2024				\$ 396,155.32

NOW, THEREFORE, BE IT FURTHER RESOLVED that the balance of the funds will be carried forward for future obligation;

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Town Comptroller is authorized to amend the 2023 budget accordingly.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted December 12, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -23

(APPOINT MARRIAGE OFFICER FOR THE TOWN)

WHEREAS, pursuant to the Domestic Relations Law, the Town can appoint one or more marriage officers to solemnize marriages; and

WHEREAS, the Town has historically conducted marriages in Town Hall as a service to its residents;

NOW, THEREFORE, BE IT RESOLVED that Town Clerk Laroue Rose Shatzkin is appointed as the marriage officer of the Town effective December 13, 2023.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted December 12, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

**(RE: AUTHORIZE WATER RATES AND FEES FOR THE CORTLANDT
CONSOLIDATED WATER DISTRICT)**

WHEREAS, the Town Comptroller and Director of the Department of Environmental Services have evaluated revenue and expenses relative to the purchase and distribution of water to customers of the Cortlandt Consolidated Water District; and

WHEREAS, adjustment of rates and fees have been proposed by the Departments to address increases in the cost of water purchased by the district and capital construction projects.

NOW THEREFORE BE IT RESOLVED, that the attached schedule of rates and fees for customers of the Cortlandt Consolidated Water District are hereby adopted, effective January 1, 2024.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE SHATZKIN
TOWN CLERK**

**Adopted on December 12, 2023
at a Regular Meeting
Held at the Town Hall**

Cortlandt Consolidated Water District Rates and Fees

Rate or Fee	2024 Rate
Consumer Rate (Per 1,000 Gallons)	\$9.00*
Minimum Billing (with 4,500 Gallons or less usage)	\$49.00
Quarterly Meter Maintenance Fee 5/8"	\$15.00
Annual Meter Maintenance Fee	
1"	\$76.00
1 1/2"	\$100.00
2"	\$150.00
3"	\$175.00
4"	\$225.00
6"	\$500.00
Outside CCWD Rates:	
Cost Per 1,000 gallons	\$13.50
Minimum Billing (with 22,500 gallons or less usage)	\$270.00
Quarterly Meter Maintenance Fee 5/8"	\$15.00
Annual Meter Maintenance	
1"	\$76.00
1 1/2"	\$100.00
2"	\$150.00
3"	\$175.00
4"	\$225.00
6"	\$500.00
Miscellaneous Charges	
On/Off (Seasonal/During OT Hours)	\$45.00 per trip
Final Reading	\$45.00
Meter Test	\$50.00
Other Town Fees (Water)	
Residential Water Tap	\$375.00
Residential Sewer Tap	\$275.00
Commercial Water Tap	\$375.00 per tap
Water Main Extension	\$4,250.00
Sanitary Sewer Extension	\$3,000.00
Back Flow Prevention Device (per device)	\$200.00

* includes NWJWW rate of \$3.78 per 1,000 gallons (2023 rate subject to change)

DRAFT

RESOLUTION

NO.

**(APPROVE UPDATED RATE AND SLUDGE FEE FOR THE SEWER DISTRICT
OPERATED BY JONAS BASTYS, INC.)**

WHEREAS, Jonas Bastys, Inc. is a Sewage Works Corporation that operates a private treatment plant; and

WHEREAS, its area of operation has been referred to as Joint Sewer District Number 4; and

WHEREAS, under the Transportation Corporations Law, the Town Board has the power to set the rates for the District; and

WHEREAS, upon information and belief, Jonas Bastys, Inc. services approximately 850 dwelling units; and

WHEREAS, residents of the Amberlands and other nearby communities are connected to this Sewer Plant; and

WHEREAS, upon information and belief, the Amberlands also has the same beneficial owner as the owner of Jonas Bastys, Inc. and consists of approximately 144 residential apartments; and

WHEREAS, Resolution Number 225-89 states for the 1992 Rate, “[t]he rate to be charged shall be equal to that of the current 1992 water rate per 1,000 gallons of water consumption”; and

WHEREAS, there is an agreement dated September 22, 1989 executed by both the Town of Cortlandt on behalf of Joint Sewer District Number 4 and Jonas Bastys, Inc. agreeing to these rates and specifically stating that “during the fourth year of this Agreement, and ensuing years thereafter, JONAS BASTYS, INC. be and hereby is authorized to charge the current rate per thousand gallons of metered water consumption as the sewer rate”; and

WHEREAS, pursuant to Resolution Number 130-91, Jonas Bastys, Inc. was authorized to charge a sludge disposal fee of “\$14.00 per quarter per household..”; and

WHEREAS, the Sewer Plant in recent years had failing infrastructure, which required upgrades; and

WHEREAS, during the same period that Jonas Bastys, Inc. upgraded the infrastructure, it submitted documents to the Town Board for a sewer rate increase; and

WHEREAS, the Town had requested certain documentation that it did not receive, so it was unable to grant Jonas Bastys, Inc.’s requests; and

WHEREAS, the Town specifically denied Jonas Bastys, Inc.’s requests for rate increases pursuant to Resolutions 327-19, 327-20, 130-22; and

WHEREAS, despite these denying resolutions, Jonas Bastys, Inc. has continued to illegally charge residents increasing rates that were not approved by the Town Board; and

WHEREAS, Jonas Bastys, Inc. was directed to stop this behavior as evidenced by the Cease and Desist letter from Town Attorney, Thomas F. Wood, Esq., dated August 1, 2022; and

WHEREAS, Jonas Bastys, Inc. has continued arbitrarily and illegally increasing rates; and

WHEREAS, representatives of Jonas Bastys, Inc. subsequently submitted documents to the Town detailing its operational costs; and

WHEREAS, per the Town’s understanding, these were unaudited figures; and

WHEREAS, the documents provided included charges for things such as salaries, but residents have reported to the Town that whenever they call the Jonas Batys, Inc. office, they either are unable to speak with someone or are spoken to rudely; and

WHEREAS, there are large, reported interest costs on loans; and

WHEREAS, Jonas Bastys, Inc. requested to make a presentation to the Town Board and was scheduled to present at the Town Board’s Work Session on November 13, 2023; and

WHEREAS, representatives from Jonas Bastys, Inc. failed to appear at this Work Session, and did not provide prior notice or an explanation for their failure to appear; and

WHEREAS, the current situation is untenable; and

WHEREAS, the water rates per 1,000 gallons of consumption which should have been charged for the past five years are as follows:

2019: \$9.40
2020: \$9.57
2021: \$9.57
2022: \$9.74
2023: \$9.74

WHEREAS, upon information and belief, the last rate charged by Jonas Bastys, Inc. was \$18.59 per 1,000 gallons plus a sludge removal fee of \$18.00; and

WHEREAS, given Jonas Bastys, Inc’s failure to present at its scheduled meeting and the unending nature of their actions, the Supervisor and Town Board feel it is incumbent on them to act to clarify rates beginning January 1, 2024;

NOW, THEREFORE, BE IT RESOLVED, that the Town approves a sewer rate per 1,000 gallons used of \$14.17 beginning on January 1, 2024, which is the average of the current water rate of \$9.74 and Jonas Bastys' proposed rate of \$18.59.

BE IT FURTHER RESOLVED, that the Town Board is reviewing and setting the rates based upon its own Motion.

BE IT FURTHER RESOLVED that to charge this rate of \$14.17 per 1,000 gallons, Jonas Bastys Inc. must provide a credit to all customers who have previously paid more than the water rate per 1,000 gallons of consumption and Jonas Bastys, Inc. must clear out any remaining balances for residents who have not paid the unauthorized, previously charged rates.

BE IT FURTHER RESOLVED that the sludge fee shall be \$19.00 per household per quarter in 2024 and \$20.00 per household per quarter in 2025 and thereafter.

BE IT FURTHER RESOLVED that the rates and sludge fees set by this Resolution shall remain constant until Jonas Bastys, Inc. submits a future petition with audited financial information and new rates are approved by the Town Board.

BE IT FURTHER RESOLVED that the Town Attorney's Office is authorized to bring a legal proceeding should Jonas Bastys, Inc. violate any of the terms of this Resolution.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted December 12, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NO.

**(AUTHORIZE CONVEYANCE OF 49 RUTH ROAD (SBL 22.8-1-15) TO ADJACENT
PROPERTY OWNERS SUBJECT TO PERMISSIVE REFERENDUM)**

WHEREAS, the Town owns 49 Ruth Road pursuant to a prior in rem foreclosure action;
and

WHEREAS, the Town provided opportunities for abutting residents to confirm interest in
obtaining ownership over the Property; and

WHEREAS, both the owners of 55 Ruth Road and 24 Carolyn Drive confirmed interest
in obtaining a portion of the Property;

NOW, THEREFORE, BE IT RESOLVED, that the Town is authorized to convey 49
Ruth Road to the owners of 55 Ruth Road and 24 Carolyn Drive for a sum of \$3,500 plus transfer
and surveying fees.

BE IT FURTHER RESOLVED that the portion of 49 Ruth Road conveyed to each
property owner shall be merged into their existing property, and the lots may not be further
subdivided.

BE IT FURTHER RESOLVED that this Resolution shall be subject to Permissive
Referendum and will be posted and published as required by law.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted December 12, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NO.

(RETAIN BOND, SCHOENECK & KING TO ADVISE ON PARAMEDICS PROGRAM)

WHEREAS, the Town of Cortlandt, City of Peekskill, and NYP have historically managed the Cortlandt Regional Paramedics Program; and

WHEREAS, NYP has informed the Town and Peekskill that they no longer wish to be a participating member in this program; and

WHEREAS, the Town is leading the charge to explore alternatives that will keep the same level of excellent care; and

WHEREAS, any plan would need to be approved by the Department of Health; and

WHEREAS, the Town is taking a proactive stance and is working towards forming a viable plan that benefits all parties;

NOW, THEREFORE, BE IT RESOLVED, that the Town Attorney's Office is authorized to retain Bond, Schoeneck & King PLLC to advise on the Paramedics Program.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted December 12, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NO.

**(AUTHORIZE THE SETTLEMENT OF HERMAN & GHIAZZA V. TOWN OF
CORTLANDT (CASE 7:18-CV-02440-CS))**

WHEREAS, after the Town of Cortlandt obtained ownership of the former Martin Trailer Park, it was sued by several former residents; and

WHEREAS, the litigation has been ongoing in federal court for approximately five years; and

WHEREAS, a trial date was set for December 2023; and

WHEREAS, prior to the trial, the Parties agreed on a settlement of \$30,000 to discontinue this matter;

NOW, THEREFORE, BE IT RESOLVED, that the Town approves the settlement of \$30,000.

BE IT FURTHER RESOLVED that the Town Supervisor and/or the Town Attorney's Office are authorized to execute all necessary settlement documentation.

BE IT FURTHER RESOLVED that the Comptroller's Office is authorized to issue multiple settlement payments, so long as the total amount does not exceed \$30,000.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted December 12, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

(AUTHORIZING THE SUPERVISOR TO EXECUTE AN INTERMUNICIPAL AGREEMENT WITH WESTCHESTER COUNTY FOR THE DISPOSAL OF RESIDENTIAL FOOD SCRAPS)

WHEREAS, the Town of Cortlandt routinely engages in sustainable initiatives;
and

WHEREAS, the Town Board and Conservation Advisory Council are working together to develop a food waste recycling program for Town residents, and

WHEREAS, the Town Department of Environmental Services (DES) will construct two (2) drop-off locations one at the Youth Center on Memorial Drive and one at the Senior Center on Westbrook Drive for Town residents to deposit food scraps that will then be transported by a private carting service to a food composting facility located on Road Hook Rd., and

WHEREAS, the Town must enter into an Intermunicipal Agreement with Westchester County to join this food waste recycling program.

NOW, THEREFORE, BE IT RESOLVED that the Town Supervisor is authorized to execute an IMA with Westchester County for the Disposal of Residential Food Scraps.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted December 12, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -23

(RE: AUTHORIZE AN INTERMUNICIPAL AGREEMENT WITH WESTCHESTER COUNTY TO PROVIDE REMOTE ACCESS SERVICES FOR LAND AND LEGAL RECORDS)

RESOLVED, That the Town Board of the Town of Cortlandt does hereby authorize an Intermunicipal Agreement with Westchester County to provide remote access services for land and legal records at no charge to the Town.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted December 12, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

(RE: AUTHORIZING THE DIRECTORS OF RECREATION AND DES-PARKS TO PURCHASE A FIELD BLANKET SYSTEM FOR VARIOUS TOWN FIELDS)

WHEREAS, to keep the Town’s fields in good working condition and maintaining proper growth of our fields it is the desire of the Town Board to have field blankets; and

WHEREAS, the blanket will enhance the overall conditions of multiple fields in the Town,

NOW, THEREFORE BE IT RESOLVED, that the Directors of Recreation and Parks are hereby authorized to work with the Town’s purchasing director to purchase field blankets in and amount not be exceed \$10,000

BE IT FURTHER RESOLVED, that the Town Comptroller is hereby authorized to amend the budget accordingly, if necessary.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROE ROSE SHATZKIN
TOWN CLERK**

**Adopted on December 12, 2023
At a Regular Meeting
Held at the Town Hall**

RESOLUTION

DRAFT

NUMBER _____

RE: (AUTHORIZE DOTS TO PREPARE PROPOSALS TO EVALUATE AND PROVIDE TREAT “WESTCHESTER LAKE / WALLACE POND”)

WHEREAS, Wallace Pond / Westchester Lake which is bounded between Jean Drive, Ruth Road and Albany Post Road with tax lot designation 22.8-2-37 is listed on the NYSDEC Impaired Waterbodies list, and

WHEREAS, the surrounding residential community has requested the Town to evaluate its conditions to treat algal blooms and similar invasive species with both short- and long-term management options; and

WHEREAS, the Department of Technical Services (DOTS) is being authorized to prepare a request for proposal (RFP) from qualified vendors to evaluate and provide treatment options for Westchester Lake / Wallace Pond; and

WHEREAS; Westchester Lake / Wallace Pond is owned by the Town of Cortlandt.

NOW THEREFORE BE IT RESOLVED; that DOTS is authorized to prepare an RFP to evaluate and provide treatment options for Westchester Lake / Wallace Pond.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE SHATZKIN
TOWN CLERK**

**Adopted on Dec. 12, 2023
at a Regular Meeting
Held at the Town Hall**

DRAFT

RESOLUTION

NUMBER _____

RE: (AUTHORIZE THE DIRECTOR OF ENVIRONMENTAL SERVICES TO SOLICIT BIDS FOR THE RESURFACING OF THE COOK POOL, PHASE I.)

WHEREAS, the Director of Environmental Services has determined the interior surface of the Town swimming pool has reached the end of its useful life and needs a full rehabilitation,

NOW, THEREFORE, BE IT RESOLVED, that the Director of Department of Environmental Services, together with the Purchasing Director, are hereby authorized to seek bids for the Phase I work necessary to complete this section of the pool surface.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on December 12, 2023
At a Regular Meeting
Held at Town Hall.**

DRAFT

RESOLUTION

NUMBER -23

(RE: AUTHORIZE A STOP SIGN TO BE INSTALLED ON STEVENSON AVENUE.)

WHEREAS, the Town has received a written request from a resident of Van Cortlandt Place to install an additional stop sign on Stevenson Avenue, and

WHEREAS, the Director of DES has conducted a site visit to the area and recommends the Town Board authorize the installation of an additional stop sign at the intersection of Stevenson Avenue and Catherine Street in the North traveling direction. (More specifically at #8 Stevenson Avenue.),

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Cortlandt does hereby authorize an additional stop sign at the intersection of Stevenson Avenue and Catherine Street in the North traveling direction (More specifically at #8 Stevenson Avenue.), pursuant to Chapter 291 (Vehicle and Traffic) of the Town Code of the Town of Cortlandt, and

BE IT FURHTER RESOLVED that the Town Clerk is hereby directed to forward copies of this Resolution to the New York State Police, the Westchester County Police, Town Justices, DOTs Code Enforcement and DES pursuant to Chapter 291-3 of the Town Code.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

**Adopted on December 12, 2023
At a Regular Meeting Held
at the Town Hall**

DRAFT

RESOLUTION

NUMBER _____

(RE: AWARD CONTRACT TO NATIONAL METERING SERVICES, INC. FOR THE INSTALLATION OF NEW WATER METER REGISTER HEADS AND WATER SERVICE LINE LEAD TESTING.)

WHEREAS, the EPA has mandated the inspection and inventory of all water service lines in the Town of Cortlandt water distribution system by October 16, 2024 and the residential meter registers and radio read units have reached the end of their useful life; and

WHEREAS, the Director of the Department of Environmental Services and the Director of Purchasing prepared bid documents and solicited bids to perform all necessary work to complete this project and one bid was received by National Metering Services, Inc. from Kearney, New Jersey for \$698,410.50 to complete the work and the meter hardware will be purchased directly from the Vendor by the Town of Cortlandt for this project;

NOW, THEREFORE, BE IT RESOLVED, that National Metering Services, Inc. from Kearney, New Jersey is authorized to proceed with this work for the sum of \$698,410.50; and,

BE IT FURTHER RESOLVED, that the Comptroller is authorized to amend the 2023 budget to fund the project, as appropriate.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROU SHATZKIN
TOWN CLERK**

**Adopted on December 12, 2023
At a Regular Meeting
Held at Town Hall.**

DRAFT

RESOLUTION

NUMBER -23

RE: (AUTHORIZE THE DIRECTOR OF DES TO COORDINATE THE AUCTION AND DISPOSAL OF SURPLUS VEHICLES AND EQUIPMENT.)

WHEREAS, The Director of the Department of Environmental Services has determined that the following items are at the end of their useful life and recommends that they be listed for public auction:

<u>#</u>	<u>Year</u>	<u>Make</u>	<u>Description</u>
605	2005	FORD	EXPLORER
21	2001	FORD	UTILITY TRUCK
227	2010	INTERNATIONAL	SANITATION PACKER
11	2006	GMC	DUMP PLOW TRUCK
15	1986	INTERNATIONAL	CHIP BOX TRUCK
307	2004	CHEVY	UTILITY BODY TRUCK
97	2001	INTERNATIONAL	DUMP PLOW TRUCK
**	FORD BACKUP GENERATOR REMOVED FROM MEMORIAL DRIVE, TROOPER BARRACKS.		

WHEREAS, an online auction will be held on Auctions International web site www.auctionsinternational.com for a period of two weeks to solicit competitive bids for the above items; and

WHEREAS, the bid(s) will be received and reviewed by the Director of Department of Environmental Services;

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is hereby authorized to execute the Bill(s) of Sale and transfer of title in accordance with the bid specifications and upon the recommendation of the Department Head.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROU SHATZKIN
TOWN CLERK**

**Adopted on December 12, 2023
at a Regular Meeting
Held at the Town Hall**

DRAFT

RESOLUTION

NUMBER -23

**RE: (APPOINT TERESA CIOFFOLETTI TO THE TITLE OF PURCHASE CLERK IN
THE DEPARTMENT OF PURCHASING)**

WHEREAS, Ms. Teresa Cioffoletti was appointed provisionally to the title of Purchase Clerk in September of 2022; and

WHEREAS, Ms. Teresa Cioffoletti has taken the required Civil Service Exam and is reachable on the list; and

WHEREAS, Jennifer Glasheen, Purchasing Director and Claudia Vahey, Director of Operations have recommended that the provisional appointment become probational; and

WHEREAS, the Members of the Town Board have agreed to this recommendation;

NOW, THEREFORE, BE IT RESOLVED, that Ms. Teresa Cioffoletti of 4 Montgomery Crossway, Cortlandt Manor, NY be and hereby is appointed to the title of Purchase Clerk per the requirements of Civil Service. This appointment is probationary for one year. Ms. Cioffoletti's salary will remain the same AFSCME WC6- Step 5.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on December 12, 2023
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER -23

**RE: (APPOINT RUSSELL JAESCHKE TO THE TITLE OF WATER AND SEWER
MAINTENANCE WORKER GRADE II)**

WHEREAS, Mr. Russell Jaeschke has been recommended to be appointed to the title of Water and Sewer Maintenance Worker by the Director of DES; and

WHEREAS, Mr. Russell Jaeschke has taken the Civil Service Exam and is reachable; and

WHEREAS, the Members of the Town Board have agreed to this recommendation;

NOW, THEREFORE, BE IT RESOLVED, that Mr. Russell Jaeschke of 14 Watson Street, Cortlandt Manor, NY be and hereby is appointed to the title of Water and Sewer Maintenance Worker Grade II per the requirements of Civil Service. This appointment is probationary for one year. Mr. Jaeschke's salary will be 11BC/5 \$42.33 per hour.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

**Adopted on December 12, 2023
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER -23

**RE: (APPOINT ANDREA LAMBERTI TO THE TITLE OF WATER AND SEWER
MAINTENANCE WORKER GRADE II)**

WHEREAS, Mr. Andrea Lamberti has been recommended to be appointed to the title of Water and Sewer Maintenance Worker by the Director of DES; and

WHEREAS, Mr. Andrea Lamberti has taken the Civil Service Exam and is reachable; and

WHEREAS, the Members of the Town Board have agreed to this recommendation;

NOW, THEREFORE, BE IT RESOLVED, that Mr. Andrea Lamberti of 108 Baron de Hirsch Rd, Crompond, NY be and hereby is appointed to the title of Water and Sewer Maintenance Worker Grade II per the requirements of Civil Service. This appointment is probationary for one year. Mr. Lamberti's salary will be 11BC/5 \$42.33 per hour.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on December 12, 2023
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER -23

**(RE: AUTHORIZE THE APPOINTMENT OF THE FOLLOWING PART-TIME EMPLOYEES
IN THE RECREATION DEPARTMENT FOR THE YOUTH CENTER CAMPUS)**

NOW THEREFORE BE IT RESOLVED, the following part-time employees will be appointed in the Recreation Department, with a start date of November 24, 2023 and an end date of March 15, 2024. These appointments are subject to completion of drug screening.

Last Name	First Name	ROP
Anderson	Leola	\$18.00
Arnold	Greta	\$18.00
Bornstein	Ellie	\$18.00
Bornstein	Liliana	\$18.00
Finch	Emily	\$18.00
Freedman	Katherine	\$18.00
Freedman	Michael	\$18.00
Haynes	Cameron	\$18.00
Hegarty	Peter	\$20.00
Lepore	Paul	\$20.00
Mekeel	Olivia	\$18.00
Mendez	Kiara	\$18.00
Milbury	Kaylee	\$18.00
Sherman	Kamryn	\$18.00
Volpe	Ali	\$18.00
Volpe	Lance	\$20.00
Volpe	Elena	\$18.00
Wong	Tristan	\$18.00
Hegarty	Peter	\$20.00

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROU ROSE SHATZKIN
TOWN CLERK**

**Adopted on December 12, 2023
at a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -23

**(RE: AUTHORIZING AN INTERMITTENT LEAVE OF ABSENCE IN THE
DEPARTMENT OF D.E.S)**

RESOLVED, that the following employee is hereby approved for an intermittent leave of absence under FLMA effective the following date:

Employee ID # 099590 – Effective December 13, 2023 – December 12, 2024

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on December 12, 2023
at a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -23

RE: (APPOINT A PART-TIME CLEANER FOR TOWN HALL)

WHEREAS, Mr. Peter Hegarty worked as a Seasonal in DES over the summer of 2023 and is being recommended by the Director for a Part-Time Probational appointment as a Cleaner at Town Hall; and

WHEREAS, Mr. Hegarty will be paid \$20 per hour, not to exceed 20 hours per week; and

WHEREAS, the Town Board have agreed to this recommendation;

NOW, THEREFORE, BE IT RESOLVED, that Mr. Peter Hegarty be and hereby is appointed to the title of Part-Time Cleaner. Mr. Hegarty will be paid \$20 per hour and this appointment will become effective upon the completion of a pre-employment drug screening and background check.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on December 12, 2023
At a Regular Meeting
Held at Town Hall.**

DRAFT

RESOLUTION

NO.

**(SCHEDULE A PUBLIC HEARING FOR OMNIBUS ZONING TEXT AND MAP
AMENDMENTS FOR JANUARY 23, 2024)**

WHEREAS, periodically, the Town Board approves zoning text amendments in order to make necessary clarifications; and

WHEREAS, there are various amendments that the Town Board will consider including, but not limited to, lighting standards, height of accessory structures, and zoning map changes;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board schedules a Public Hearing for January 23, 2024 at 7:00 PM at Town Hall, 1 Heady Street, Cortlandt Manor, NY 10567 for Omnibus Zoning Text Amendments.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted December 12, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -23

(RE: SCHEDULE A PUBLIC HEARING FOR JANUARY 23, 2024 TO CONSIDER AGREEMENTS WITH VARIOUS FIRE DEPARTMENTS FOR FIRE PROTECTION SERVICES)

RESOLVED, that the Town Board of the Town of Cortlandt, Westchester County, New York will conduct **PUBLIC HEARING** on the 23rd day of January, 2024 at 7:00 o'clock P.M., prevailing time, or as soon thereafter as possible, in the Vincent F. Nyberg General Meeting Room of the Town Hall located at One Heady Street, Cortlandt Manor, New York.

All persons interested in this proposed action will be heard at this time, date and place specified above, and written comments in regard thereto should be submitted to the Town Clerk no later than 4:00 pm, of the day of said Public Hearings to be included in the transcript of the proceedings of this hearing.

The Town Hall is a handicapped accessible facility.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted December 12, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NO.

**(SCHEDULE A PUBLIC HEARING FOR JANUARY 23, 2024 REGARDING A
DANGEROUS BUILDING AT 3275 LEXINGTON AVENUE)**

WHEREAS, the Town Board is in receipt of a Dangerous Building Evaluation report from the Director of Code Enforcement; and

WHEREAS, the alleged dangerous building is located at 3275 Lexington Avenue (SBL 23.6-2-11); and

WHEREAS, pursuant to Chapter 135 of the Town Code, the Town Board will conduct a public hearing;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board Schedules a Public Hearing based on the Dangerous Building Evaluation report for January 23, 2024 at 7:00 PM at Town Hall located at 1 Heady Street, Cortlandt Manor, New York 10567.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted December 12, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NO.

(SCHEDULE A PUBLIC HEARING ON A MORATORIUM FOR BATTERY ENERGY STORAGE SYSTEMS)

WHEREAS, the Town has received numerous inquiries for Battery Energy Storage Systems; and

WHEREAS, some of these proposals are for areas which would not be appropriate; and

WHEREAS, to ensure the safety of the community, the Town Board is considering a nine (9) month moratorium on Battery Energy Storage Systems to allow a thorough analysis to take place;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board approves the scheduling of a public hearing for its Regular Meeting scheduled for January 23, 2024 at 7:00 PM in Town Hall, which is located at 1 Heady Street, Cortlandt Manor, New York 10567 for the proposed adoption of a moratorium for Battery Energy Storage Systems.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted December 12, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -23

(RE: AUTHORIZE BUDGET AMENDMENT)

RESOLVED, that the Town Board does hereby adopt Budget Amendment # 1 and does hereby Authorize the Town Comptroller to implement same.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on December 12, 2023
At a Regular Meeting
Held at the Town Hall**



TOWN OF CORTLANDT COMPTROLLER'S OFFICE

DRAFT

Richard H. Becker, MD
Town Supervisor

Town Hall
1 Heady Street, Cortlandt Manor, NY 10567
914-734-1070
FAX 914-734-1077

Patricia Robcke
Town Comptroller

Town Board
James F. Creighton
Francis X. Farrell
Cristin Jacoby
Robert E. Mayes

BUDGET AMENDMENT 1-2023

DEPARTMENT: Judgements & Claims

FUND/ELEMENT : 10 General Fund Town-Wide

INCREASE REVENUES:

010.0010.0599 Appropriated Fund Balance AMOUNT: \$ 97,000

TOTAL \$97,000

INCREASE APPROPS.

010.1900.0476 Judgements and Claims AMOUNT: \$97,000

TOTAL \$97,000

EXPLANATION/JUSTIFICATION

Appropriate Fund Balance to cover Tax Certiorari settlements per TB Resolutions #174-23 & #175-23,
And settlement on agenda for 12/12/23.

COMPTROLLER APPROVAL: _____

DATE: _____